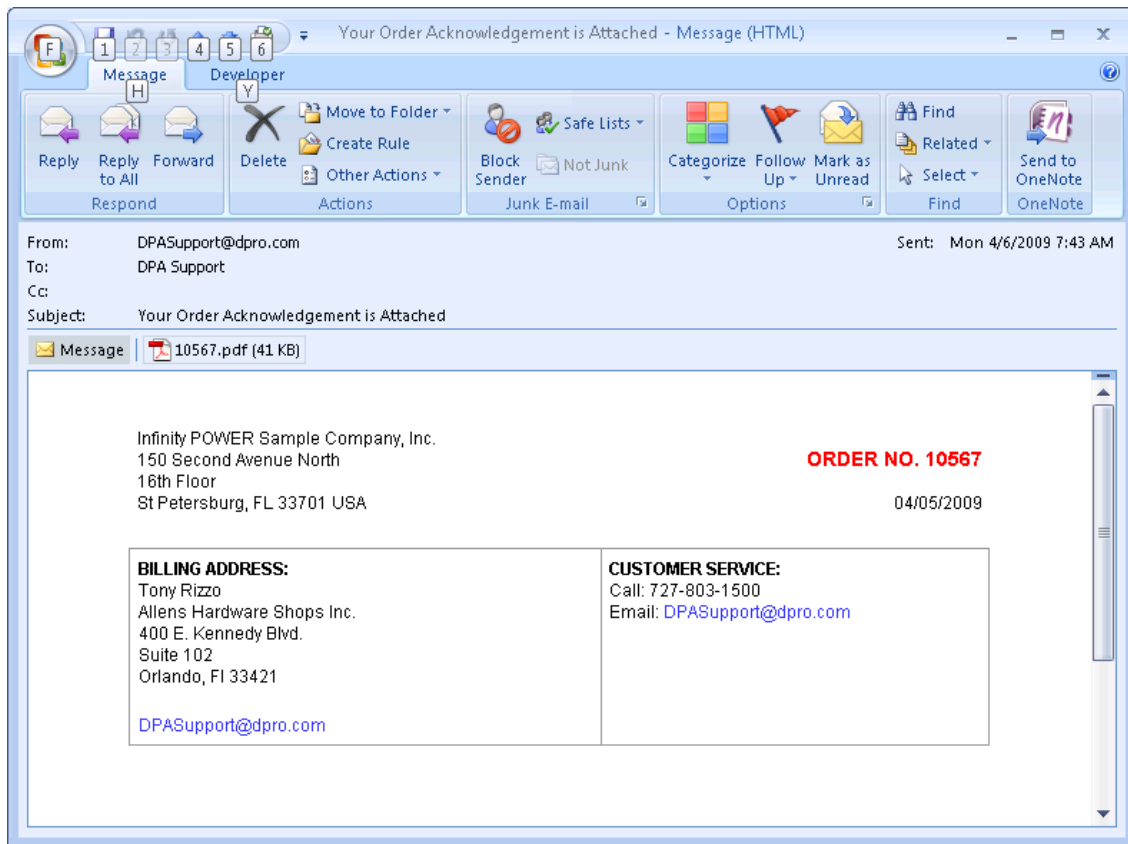


DP/AUTO Sales Order Email Orders Script

The SO Email Orders script for DP/AUTO is designed to automatically send all of your Sales Order orders and/or proposals to your customers via email. The script is setup and configured within DP/AUTO and is normally scheduled to run nightly after all of your orders have been entered for the day. The script will retrieve all of the orders with an Order Date set to today's date, create a PDF file of the order form, and email the PDF order as an attachment to each of your customers. If a sales order does not have a customer email address defined then the script will optionally email the order to an internal email address so that you can print or fax it manually. The script will also send an email report to an internal email address of all of the orders that were emailed.



10568.pdf - Adobe Reader

File Edit View Document Tools Window Help

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Infinity POWER Sample Company, Inc.

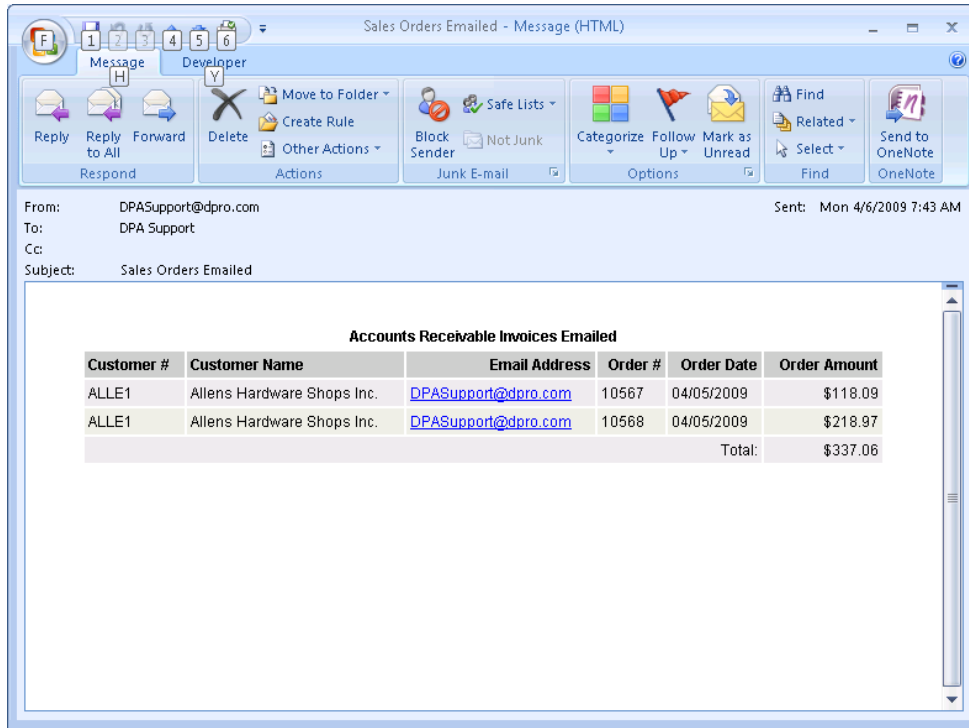
PROPOSAL
 Number: 10568
 Date: 04/05/2009

Account: ALLE1
 SIm #: BM

Page: 1

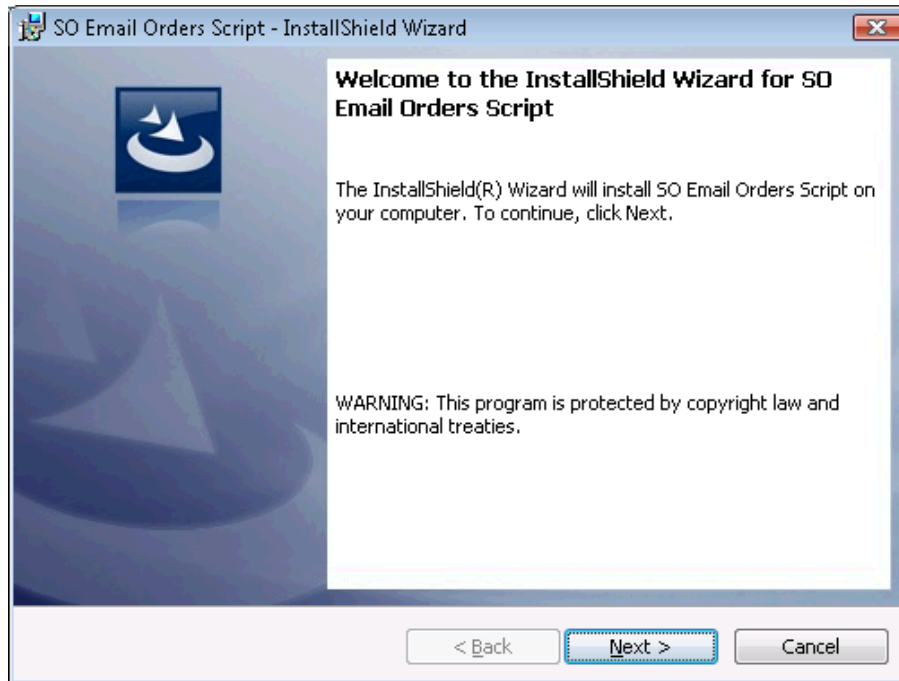
BILL TO		SHIP TO	
Allens Hardware Shops Inc. 400 E. Kennedy Blvd. Suite 102 Orlando Fl 33421		Allens Hardware Shops Inc. 400 E. Kennedy Blvd. Suite 102 Orlando Fl 33421	

Description	Order Date	Customer PO#	Sales Order	Shipping Instructions	
Invoice	04/05/2009	PO #12343	10568		
Code	Quantity	U/M	Description	Price	Amount
31500	1.00	Box	Roofing Shingles 30 140 2200	\$82.80	\$82.80
31200	1.00	EA	Electrical Outlet Box 40 801 6134	\$131.79	\$131.79

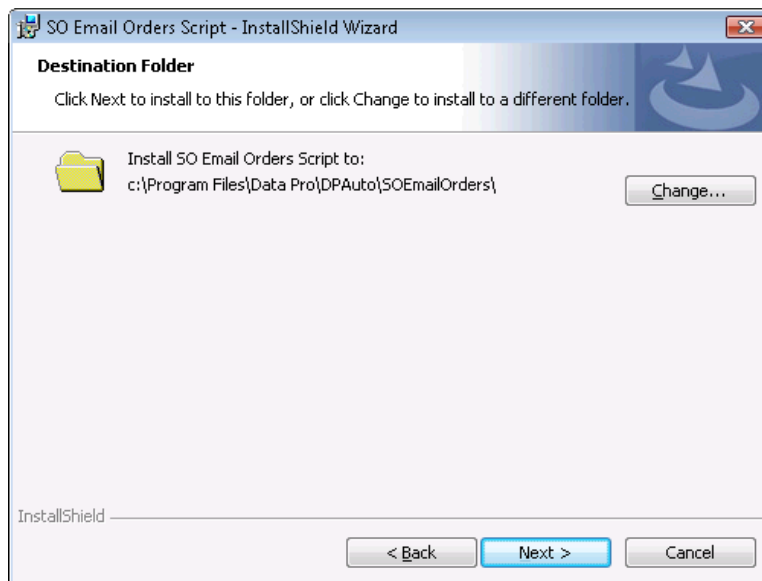


To install the script run the setup program named SOEmailOrdersSetup.exe and follow the installation procedures outlined below.

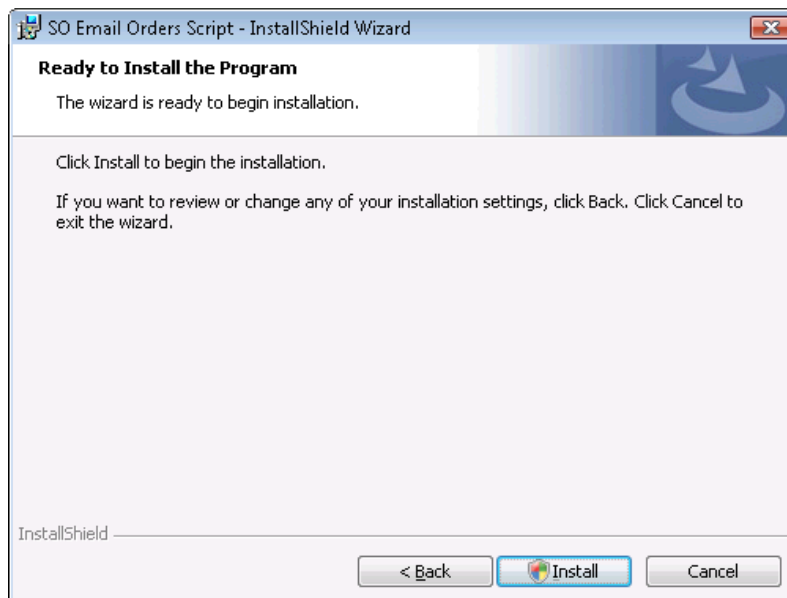
When the installation program starts the following introduction screen is displayed. Click the Next button to begin the installation.



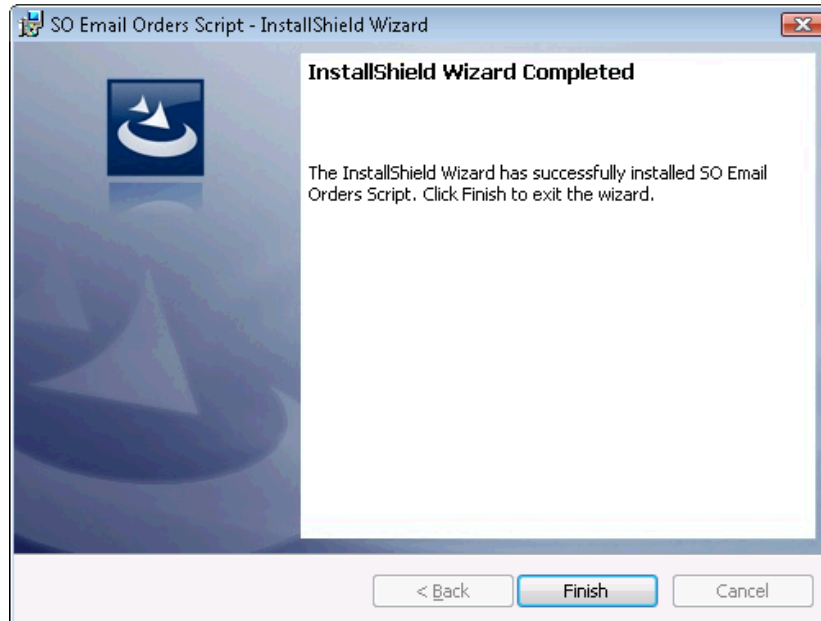
The next screen displays the default installation folder for the script. To accept the default folder click the Next button. To change the installation folder click the Change button and specify a new installation folder.



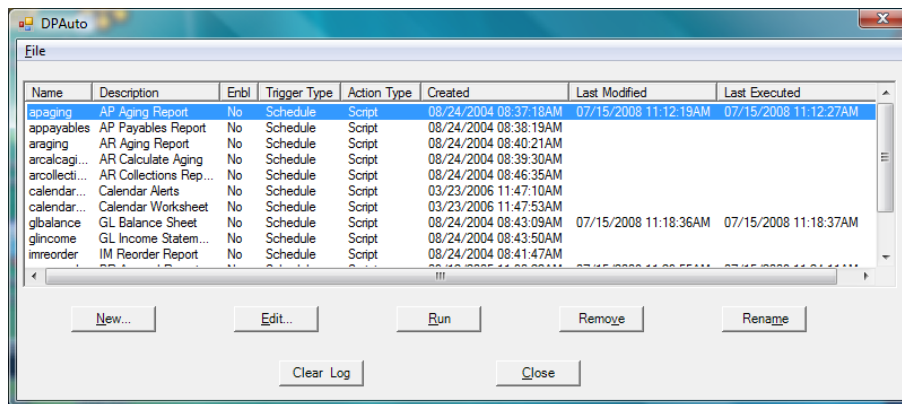
Click the Install button to begin the installation process.



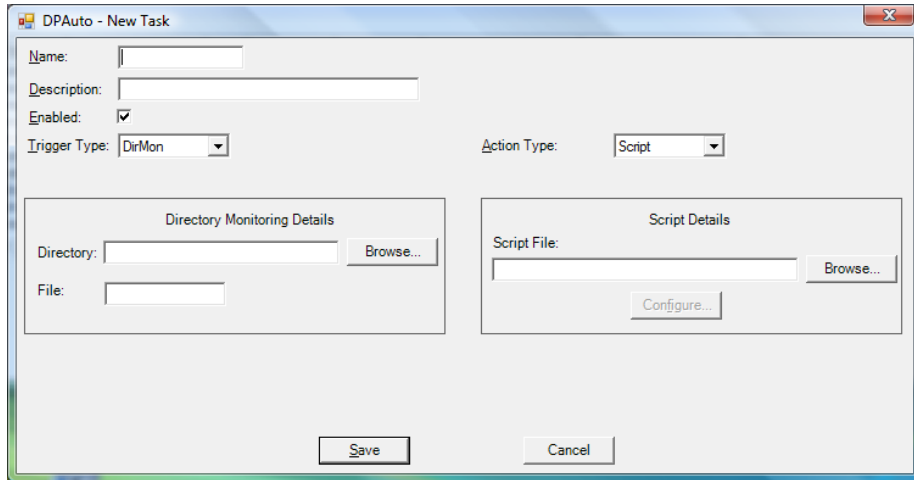
Once the installation has completed click the Finish button to close the setup program.



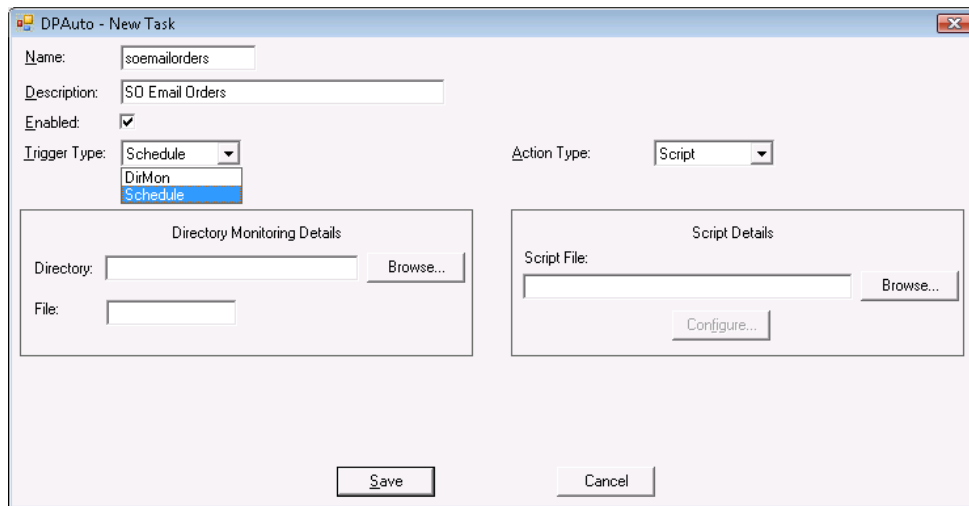
After the SO Email Orders script has been installed you must setup and configure the script within the DP/AUTO utility. Launch the DP/AUTO application and double click on the DP/AUTO icon in the system tray to open the interface screen.



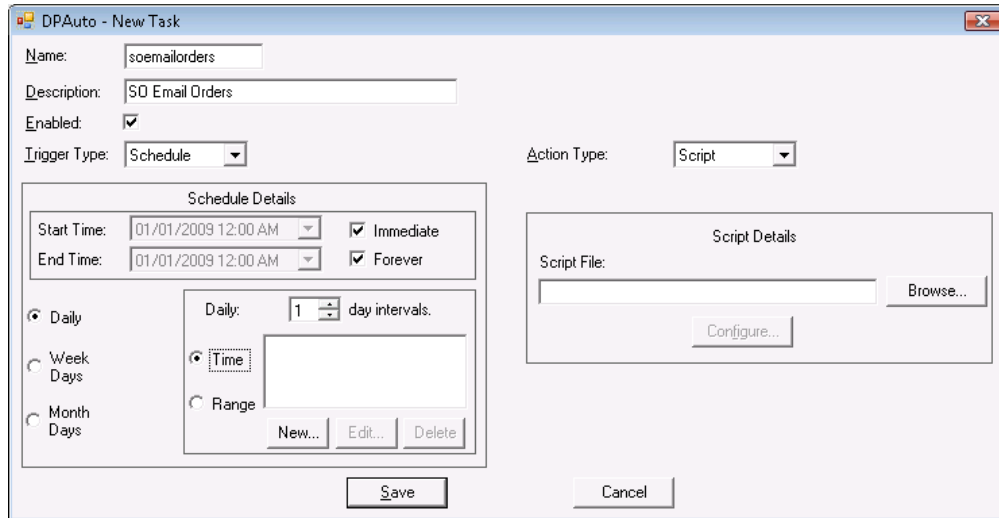
Click on the New button to open the New Task dialog as shown below.



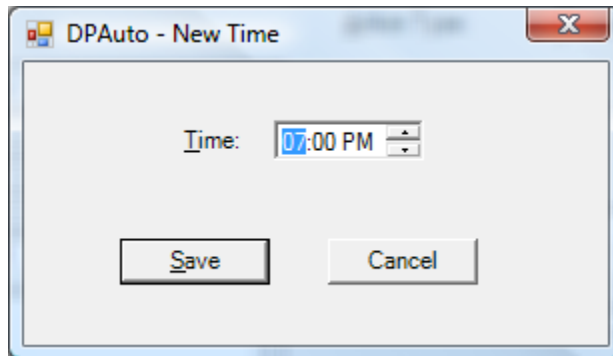
Enter a name for the script (soemailorders) and then enter a description. Make sure the Enabled checkbox is checked and then select Schedule for the Trigger Type.



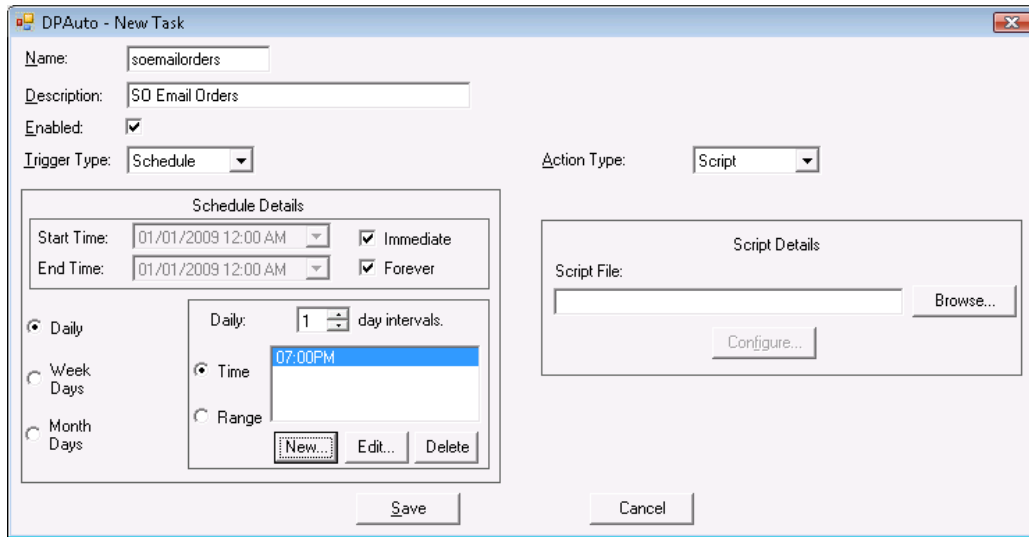
Click on the Time selection and then click New to pop up the New Time dialog box.



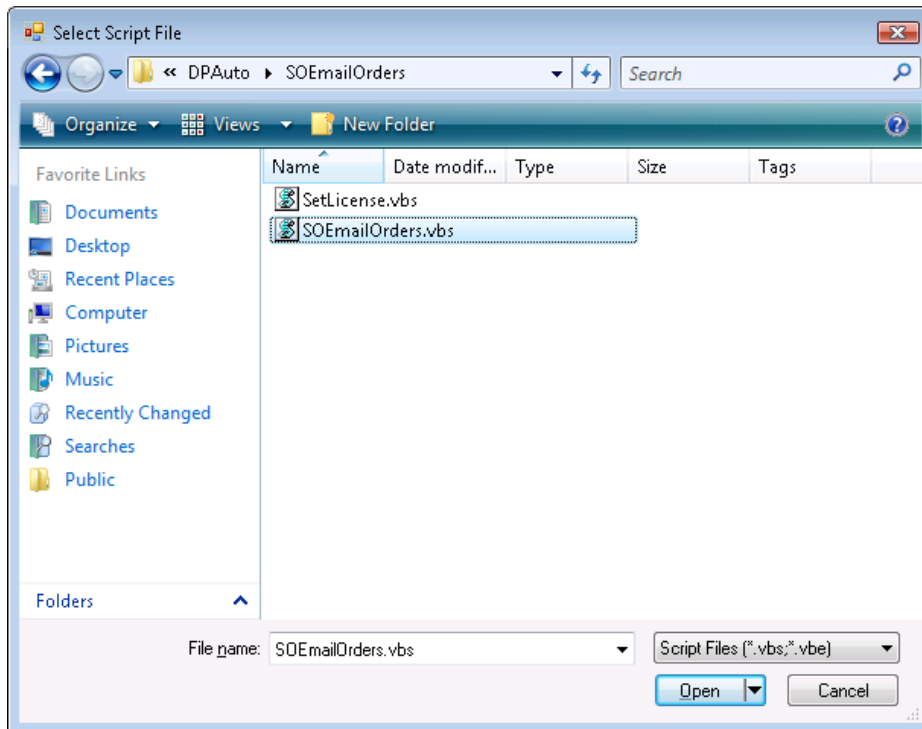
Specify the time of day that you would like for the script to run. The time setting should be after all Sales Order orders and proposals have been entered for the day.



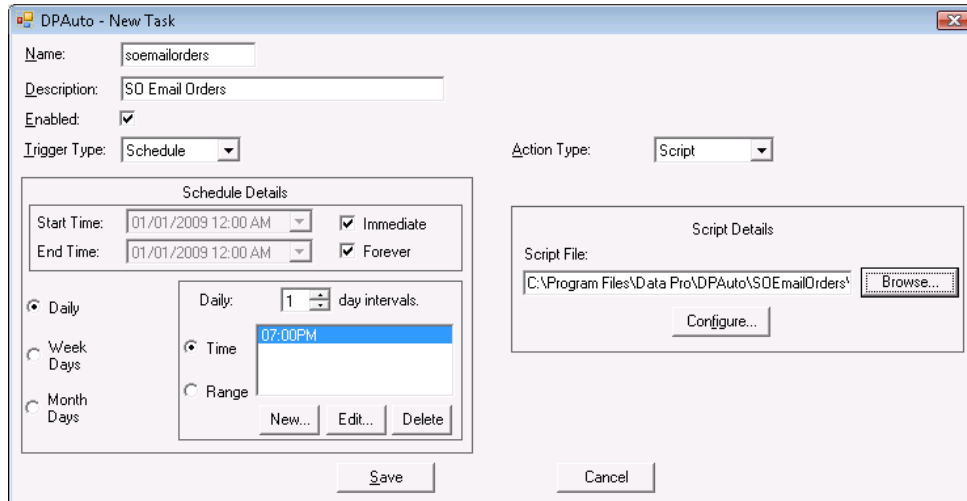
Once the time has been set click on the Browse button to find the path to the script file that was installed.



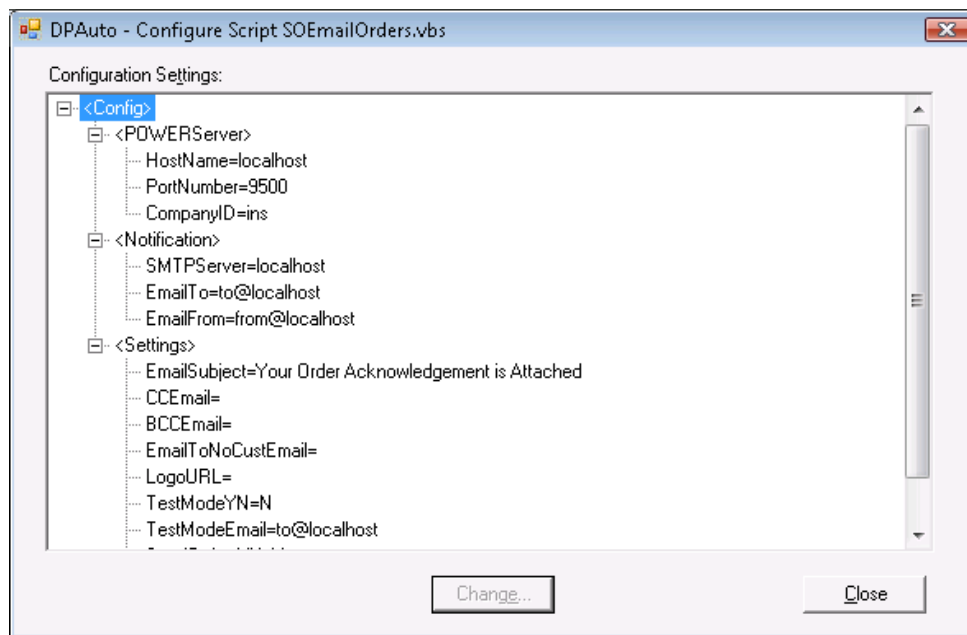
Browse to the installation folder of the **SO Email Orders** script. The default installation folder is **c:\Program Files\Data Pro\DPAuto\SOEmailOrders**. Select the **SOEmailOrders.vbs** filename and then click the **Open** button.



Once the Script File has been specified click on the Configure button to launch the Configuration dialog.



Change all of the configuration settings to the proper values for your network and environment setup. An explanation of each of the settings is listed below.



HostName – This is the computer name or IP address of the server where the Data Pro accounting software is installed and where the POWERServer process is running.

PortNumber – This is the TCP/IP port number that the POWERServer process is configured with.

CompanyID – This is the Company ID associated with the accounting data you wish the script to access.

SMTPServer – This is the domain name or IP address of your Email server.

EmailTo – This is the Email address that you wish the final report to be sent to.

EmailFrom – This is the Email address that you wish each invoice and also the final report to be sent from.

EmailSubject – This is the subject line of the email messages containing the attached PDF orders that will be sent to your customers.

CCEmail – This optional field allows you to specify an internal Carbon Copy email address on all of the orders emailed to your customers.

BCCemail – This optional field allows you to specify an internal Blind Carbon Copy email address on all of the orders emailed to your customers.

EmailToNoCustEmail – This optional field allows you to specify an internal email address to send the orders to if the sales order does not have a customer email address defined.

LogoURL – This optional field is the full internet accessible URL of your company logo. The image can be either GIF or JPG format. For example: <http://www.company.com/images/logo.jpg>

TestModeYN – This field should contain either a Y for yes or N for no to indicate whether you want to run the script in test mode. When the script is in test mode all orders will be emailed to the internal email address specified in the TestModeEmail field instead of the customer's email address.

TestModeEmail – This field contains the internal email address that you want the orders emailed to when the script is running in test mode.

SendOrderdYN – This field should contain either a Y or N to define whether or not the script should email confirmed orders as opposed to only order proposals.

SendProposalsYN – This field should contain either a Y or N to define whether or not the script should email order proposals.