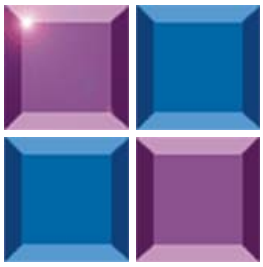
DATA PRO ACCOUNTING SOFTWARE, INC.

Forms Generator
Reference Manual



DATA PRO ACCOUNTING SOFTWARE, INC.

Advanced Accounting Software & Secure Internet Solutions

Version 7.0

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CHAPTER 1 INTRODUCTION

This chapter covers several of the general concepts of how to use the **Infinity POWER Forms Generator** module. This software program provides a very powerful tool which allows the ability to create customized forms for the **Infinity POWER** modules which may include Accounts Payable Checks, Payroll Checks, Accounts Receivable Invoices, Statements and Deposit Slips, Sales Orders, Packing Lists, Bills of Lading, Purchase Orders and Requests For Proposals. The key is that this module provides specific control over how forms within the **Infinity POWER** modules may be printed, providing the capability of customizing all your forms to the way your business operates.

NOTE

Effective with **Version 6.7**, all standard forms shipped with the **Infinity POWER** products were modified with a new font printing system. Any user with a form that has been previously modified using the Form Generator module MUST BE changed to accommodate the new font printing system. Contact Data Pro or your local Data Pro Dealer prior to performing the system upgrade to **Version 6.7 or later** to ensure that all forms have been adjusted PRIOR to any conversion to minimize any downtime.

The **Infinity POWER Form Generator** is a program which allows the user to create customized forms using the fields available within the accounting programs that require form printing. This program allows for much of the technical design capabilities necessary for sophisticated forms in a format that is easy to use by non-programmers.

Infinity POWER has successfully integrated these design considerations into an extremely powerful, yet easy to use package, called the **Infinity POWER Form Generator** module. As a standard feature within each System Administrator module, the Form Generator can be used across a wide range of applications.

To locate where to access the product, select the System Administrator module from the menu system and click on **Form Generator** as shown below.

The **Form Generator** module allows user definition of all form characteristics including number of lines, page width, and whether to use normal or condensed printing.

This module utilizes the same consistent **Infinity POWER** interface for ease of use and simple operation. Every existing **Infinity POWER** form is generated by the Form Generator module, plus an infinite number of new forms!

As you can see, the **Infinity POWER Form Generator** gives you the power of a systems level programmer in a simple to use non-programmer's package.

GENERAL CONCEPTS

Although the **Infinity POWER Forms Generator** is extremely easy to use, it is important to understand the general concepts behind the structure of a form. Once you understand these concepts, the design and creation of a form will proceed very rapidly.

Most **Infinity POWER** forms contain the following elements:

Form Width	The maximum number of characters on a single line of the form. Normally, printers are designed to print **10** and/or **17** characters per horizontal inch. On an 8 ½" x 11" printed page this allows **80 (or 132)** character form width, respectively.
Lines per Page	The maximum number of lines on a page. Most printers are designed to print **6** and/or **8** lines per vertical inch. On an 8 1/2• by 11• printed page this allows **66 (or 88)** lines per page, respectively. Laser printers normally allow for **60** lines per page.

Often, when using a software package, it appears as though information magically appears on your screen. In actuality, the program was specifically designed to retrieve this information based on some objective criteria.

SYSTEM INTEGRATION

The Forms Generator module integrates with all other **Infinity POWER** modules that have form printing capabilities. All in all, the levels of integration that can be found with the Forms Generator module are very powerful. Take advantage of the power and see how much you can do with all of the data to be found throughout the **Infinity POWER** line of products!

FORM NAMING STRUCTURE

Each of the **Infinity POWER** accounting modules have their own naming structure for the forms available for use for that particular module. The following describes the structure of the form names for each of the **Infinity POWER** modules that have form printing capabilities.

Accounts Payable	All form names must begin with **AP** and the form name may not exceed a total of seven **(7)** characters. All form file names will end with the **.FRM** extension. The available types of form files used with the Accounts Payable module are Accounts Payable checks.
Purchase Order	All form names must begin with **PO** and the form name may not exceed a total of seven **(7)** characters. All form file names will end with the **.FRM** extension. The available types of form files used with the Purchase Order module are Purchase Orders and Requests for Proposals.

Accounts Receivable	All form names must begin with **AR** and the form name may not exceed a total of seven **(7)** characters. All form file names will end with the **.FRM** extension. The available types of form files used with the Accounts Receivable module are Accounts Receivable invoices and statements.
Sales Order Entry	All form names must begin with **SO** and the form name may not exceed a total of seven **(7)** characters. All form file names will end with the **.FRM** extension. The available types of form files used with the Sales Order Entry module are Sales Orders, Proposals, Packing Lists and Bills of Lading.
Payroll	All form names must begin with **PR** and the form name may not exceed a total of seven **(7)** characters. All form file names will end with the **.FRM** extension. The available types of form files used with the Payroll module are Payroll checks and W2s.
Point of Sale	All form names must begin with **PS** and the form name may not exceed a total of seven **(7)** characters. All form file names will end with the **.FRM** extension. The available types of form files used with the Point of Sale module are receipts.

FORM SYSTEMS

The following is a list of the Form Systems included in the **Infinity POWER Forms Generator**. This list defines the forms system that contains the fields available for each type of form that you may need to create.

APC – Accounts Payable Checks
APO – Accounts Payable 1099 Forms
ARD – Accounts Receivable Deposit Slips
ARI – Accounts Receivable Invoices
ARS – Accounts Receivable Statements
POP – Purchase Orders
PRC – Payroll Check
PRW – Payroll W-2 Forms
PSR – Point of Sales Receipts
SD – Support Database Statements
SOI – Sales Order (All Forms)
SYS – Universal Fields

FORM FIELDS

Form fields by definition, are the source of information that is printed on the various forms. They are held in pre-defined libraries called **Form Systems**. However, many other data fields may be used in a form file definition. The following pages have included lists of the detailed data fields accessible in each of the **Form Systems**. Following these descriptions are examples of how you can use a field that is not represented in a specific **Form System**.

APC AP-Checks

APC AP-Checks			
Field ID	**Description**	**Length**	**Format**
address1	Auto Format Address Line 1	30	fs
address2	Auto Format Address Line 2	30	fs
address3	Auto Format Address Line 3	30	fs
address4	Auto Format Address Line 4	30	fs
address5	Auto Format Address Line 5	30	fs
address6	Auto Format Address Line 6	30	fs
checkamnt	Check Amount	0	fdd
clockdate	Clock Date	8	fd
clocktime	Clock Time	6	fs
clroiline	Clear Open Item Lines	0	%d^^
cnum	Check Number	0	%ld
cobilladd1	Company Bill Auto Address 1	30	fs
cobilladd2	Company Bill Auto Address 2	30	fs
cobilladd3	Company Bill Auto Address 3	30	fs
cobilladd4	Company Bill Auto Address 4	30	fs
cobilladd5	Company Bill Auto Address 5	30	fs
cobilladd6	Company Bill Auto Address 6	30	fs
comment1	Vendor Comments 1	50	fs
comment2	Vendor Comments 2	50	fs
compaddr1	Company Address 1	25	fs
compaddr2	Company Address 2	25	fs
compcity	Company City	15	fs
compcntry	Company Country	5	fs
comphone	Company Phone Number	14	fs
compname	Company Name	40	fs
compscntry	Company Ship Country	15	fs
compshadd1	Company Ship Address 1	25	fs
compshadd2	Company Ship Address 2	25	fs
compshcity	Company Ship City	15	fs
compshstat	Company Ship State	2	fs
compshzip	Company Ship Zip Code	10	fs
compstate	Company State	2	fs

APC AP-Checks			
Field ID	**Description**	**Length**	**Format**
compzip	Company Zip Code	10	fs
contact	Contact	20	fs
coshipadd1	Company Ship Auto Address 1	30	fs
coshipadd2	Company Ship Auto Address 2	30	fs
coshipadd3	Company Ship Auto Address 3	30	fs
coshipadd4	Company Ship Auto Address 4	30	fs
coshipadd5	Company Ship Auto Address 5	30	fs
coshipadd6	Company Ship Auto Address 6	30	fs
glacc	Transaction GL Debit Account	10	fs
gtdisc	Total Discount Amounts	0	ffd
gttrans	Total Transaction Amounts	0	fdd
longamnt	Long Hand Amount	30	fs
name	Vendor Name	30	fs
num	Vendor Number	10	fs
oidesc	Open Item Description	20	fs
pagenum	Page Number	5	%d
phone	Telephone Number	14	fs
remitname	Remittance Name (Vendor)	30	fs
setoiline	Set Open Item Line #	0	%d^^
state	Vendor State	2	fs
sysdate	System Date	8	fd
transabbr	Transaction Type (Abbr.)	3	fs
transdate	Transaction Date	8	fd
transdisc	Transaction Discount Amount	0	ffd
transdue	Transaction Due Date	8	fd
transjob	Transaction Job Number	10	fs
transnet	Transaction Net Amount	0	fdd
transnum	Transaction Number	10	fs
transtotal	Transaction Total Amount	0	fdd
transtype	Transaction Type (Description)	20	fs
vaddr1	Vendor Address 1	25	fs
vaddr2	Vendor Address 2	25	fs
vcity	Vendor City	15	fs
vcountry	Vendor Country	15	fs

APC AP-Checks			
Field ID	**Description**	**Length**	**Format**
vzip	Vendor Zip Code	10	fs

APO AP 1099 FORMS

APO AP 1099 FORMS			
Field ID	**Description**	**Length**	**Format**
clockdate	Clock Date	8	fd
clocktime	Clock Time	6	fs
cobilladd1	Company Bill Auto Address 1	30	fs
cobilladd2	Company Bill Auto Address 2	30	fs
cobilladd3	Company Bill Auto Address 3	30	fs
cobilladd4	Company Bill Auto Address 4	30	fs
cobilladd5	Company Bill Auto Address 5	30	fs
cobilladd6	Company Bill Auto Address 6	30	fs
compaddr1	Company Address 1	25	fs
compaddr2	Company Address 2	25	fs
compcity	Company City	15	fs
compcntry	Company Country	15	fs
comphone	Company Phone Number	14	fs
compname	Company Name	40	fs
compscntry	Company Ship Country	15	fs
compshadd1	Company Ship Address 1	25	fs
compshadd2	Company Ship Address 2	25	fs
compshcity	Company Ship City	15	fs
compshstat	Company Ship State	2	fs
compshzip	Company Ship Zip Code	10	fs
compstate	Company State	2	fs
compzip	Company Zip Code	10	fs
coshipadd1	Company Ship Auto Address 1	30	fs
coshipadd2	Company Ship Auto Address 2	30	fs
coshipadd3	Company Ship Auto Address 3	30	fs
coshipadd4	Company Ship Auto Address 4	30	fs
coshipadd5	Company Ship Auto Address 5	30	fs
coshipadd6	Company Ship Auto Address 6	30	fs
pagenum	Page Number	5	%d

APO AP 1099 FORMS			
Field ID	**Description**	**Length**	**Format**
sysdate	System Date	8	fd
vendaddr1	vendor address 1	25	fs
vendaddr2	vendor address 2	0	fs
vendcity	vendor city	0	fs
vendcon	vendor contact	0	fs
vendname	vendor name	30	fs
vendnum	vendor number	0	fs
vendphone	vendor phone number	0	fs
vendstate	vendor state	0	fs
vendtaxid	endor tax id number	0	fs
vendytdpay	vendor ytd payments	0	fdd
vendzip	vendor zip	0	fs
venmasttax	vendor master tax id number	0	fs

ARD AR-Deposit Slip

ARD AR-Deposit Slip			
Field ID	**Description**	**Length**	**Format**
addr1	Customer Address 1	30	fs
addr2	Customer Address 2	30	fs
city	Customer City	15	fs
clockdate	Clock Date	8	fd
clocktime	Clock Time	6	fs
cobilladd1	Company Bill Auto Address 1	30	fs
cobilladd2	Company Bill Auto Address 2	30	fs
cobilladd3	Company Bill Auto Address 3	30	fs
cobilladd4	Company Bill Auto Address 4	30	fs
cobilladd5	Company Bill Auto Address 5	30	fs
cobilladd6	Company Bill Auto Address 6	30	fs
compaddr1	Company Address 1	25	fs
compaddr2	Company Address 2	25	fs
compcity	Company City	15	fs
compcntry	Company Country	15	fs
comphone	Company Phone Number	14	fs
compname	Company Name	40	fs

ARD AR-Deposit Slip			
Field ID	**Description**	**Length**	**Format**
compscntry	Company Ship Country	15	fs
compshadd1	Company Ship Address 1	25	fs
compshadd2	Company Ship Address 2	25	fs
compshcity	Company Ship City	15	fs
compshstat	Company Ship State	2	fs
compshzip	Company Ship Zip Code	10	fs
compstate	Company State	2	fs
compzip	Company Zip Code	10	fs
contact	Customer Contact	20	fs
coshipadd1	Company Ship Auto Address 1	30	fs
coshipadd2	Company Ship Auto Address 2	30	fs
coshipadd3	Company Ship Auto Address 3	30	fs
coshipadd4	Company Ship Auto Address 4	30	fs
coshipadd5	Company Ship Auto Address 5	30	fs
coshipadd6	Company Ship Auto Address 6	30	fs
grandtotal	Deposit Grand Total	0	fdd
itemcount	Deposit Items Count	0	fdd
lastaging	Last Aging Date	8	fd
name	Customer Name	30	fs
num	Customer Number	10	fs
oiabbr	Open Item Abbreviation	3	fs
oidate	Open Item Date	8	fd
oidesc	Open Item Description	20	fs
oijobnum	Open Item Job Number	10	fs
oisalesnum	Open Item Salesman Number	5	fs
oitotal	Open Item Total	0	fdd
oitransnum	Open Item Transaction Number	10	fs
oitype	Open Item Type	20	fs
oitypedes	Open Item Type Description	20	fs
pagenum	Page Number	5	%d
phone	Customer Phone	4	fs
shipadd1	Ship Address 1	25	fs
shipadd2	Ship Address 2	25	fs
shipcity	Ship City	15	fs

ARD AR-Deposit Slip			
Field ID	**Description**	**Length**	**Format**
shipcntry	Ship To Country	15	fs
shipname	Ship-To Name	30	fs
shipstate	Ship State	2	fs
shipzip	Ship Zip Code	10	fs
state	Customer State	2	fs
sysdate	System Date	8	fd
zipcode	Customer Zip	10	fs

ARI AR-Invoice

ARI AR-Invoice			
Field ID	**Description**	**Length**	**Format**
agetot0	Aging total 0 – current	0	fdd
agetot1	Aging total 1 – 30 day	0	fdd
agetot2	Aging total 2 – 60 day	0	fdd
agetot3	Aging Total 3 – 90 day	0	fdd
agetot4	Aging total 4 – 120 day	0	fdd
arbilladd1	AR Bill Auto Address 1	30	fs
arbilladd2	AR Bill Auto Address 2	30	fs
arbilladd3	AR Bill Auto Address 3	30	fs
arbilladd4	AR Bill Auto Address 4	30	fs
arbilladd5	AR Bill Auto Address 5	30	fs
arbilladd6	AR Bill Auto Address 6	30	fs
arshipadd1	AR Ship Auto Address 1	30	fs
arshipadd2	AR Ship Auto Address 2	30	fs
arshipadd3	AR Ship Auto Address 3	30	fs
arshipadd4	AR Ship Auto Address 4	30	fs
arshipadd5	AR Ship Auto Address 5	30	fs
arshipadd6	AR Ship Auto Address 6	30	fs
billaddr1	Customer Billing Address 1	25	fs
billaddr2	Customer Billing Address 2	25	fs
billcity	Customer Billing City	15	fs
billcntry	Customer Billing Country	15	fs
billstate	Customer Billing State	2	fs
billzip	Customer Billing Zip Code	10	fs

ARI AR-Invoice			
Field ID	**Description**	**Length**	**Format**
clockdate	Clock Date	8	fd
clocktime	Clock Time	6	fs
cobilladd1	Company Bill Auto Address 1	30	fs
cobilladd2	Company Bill Auto Address 2	30	fs
cobilladd3	Company Bill Auto Address 3	30	fs
cobilladd4	Company Bill Auto Address 4	30	fs
cobilladd5	Company Bill Auto Address 5	30	fs
cobilladd6	Company Bill Auto Address 6	30	fs
compaddr1	Company Address 1	25	fs
compaddr2	Company Address 2	25	fs
compcity	Company City	15	fs
compcntry	Company Country	15	fs
comphone	Company Phone Number	14	fs
compname	Company Name	40	fs
compscntry	Company Ship Country	15	fs
compshadd1	Company Ship Address 1	25	fs
compshadd2	Company Ship Address 2	25	fs
compshcity	Company Ship City	15	fs
compshstat	Company Ship State	2	fs
compshzip	Company Ship Zip Code	10	fs
compstate	Company State	2	fs
compzip	Company Zip Code	10	fs
contact	Customer Contact	20	fs
coshipadd1	Company Ship Auto Address 1	30	fs
coshipadd2	Company Ship Auto Address 2	30	fs
coshipadd3	Company Ship Auto Address 3	30	fs
coshipadd4	Company Ship Auto Address 4	30	fs
coshipadd5	Company Ship Auto Address 5	30	fs
coshipadd6	Company Ship Auto Address 6	30	fs
costcode	Cost Code (JC/TB)	10	fs
deposit	Deposit Amount	0	fdd
desccostco	Cost Code Description (JC/TB)	25	fs
discamt	Discount Amount	0	fdd
discount	Discount Percent	0	%6.3f

ARI AR-Invoice			
Field ID	**Description**	**Length**	**Format**
duedate	AR Invoice Due Date	8	fd
extprice	Extended Price	0	fdd
freight	Freight Amount	0	fdd
invdesc1	Description	30	fs
invdesc2	Inventory Description Line 2	30	fs
invdesc3	Inventory Description Line 3	30	fs
invdesc4	Inventory Description Line 4	30	fs
invnum	Inventory Number	20	fs
invtotbef	Invoice Total Before Deposit	0	fdd
invtotless	Invoice Total Less Deposit	0	fdd
itemnum	Item Number (ver 1.1.05)	0	%d
jobnum	Job Number	10	fs
ldisctamt	Line Item Total Discount Amt	0	ffd
ldiscuamt	Line Item Unit Discount Amount	0	ffd
linedisc	Line Discount	0	%6.3f
name	Customer Name	30	fs
num	Customer Number	10	fs
opendesc	Open Item Description	20	fs
orderdate	Date of Order	8	fd
ordernum	Sales Orders (SO) Number	10	fs
pagenum	Page Number	5	%d
phone	Customer Phone Number	14	fs
ponum	Customer Purchase Order (PO)	10	fs
postdate	AR Invoice Posting Date	8	fd
prevbilljc	Previous Billings (JC)	0	fdd
price	Price Level	0	%d
projectdes	Project Description	30	fs
qty	Quantity	0	iqty
retainamt	Retainage Amount (JC/TB)	0	fdd
retprice6	Retail Price Level 6	0	fdd
salescode	Sales Code	5	fs
salesname	Salesman Name	20	fs
salesnum	Salesman Number	5	fs
Serial/Lot	Serial/Lot Number	20	fs

ARI AR-Invoice			
Field ID	**Description**	**Length**	**Format**
shipaddr1	Ship To Address 1	25	fs
shipaddr2	Ship To Address 2	25	fs
shipcity	Ship To City	15	fs
shipcntry	Ship To Country	15	fs
shipinst	Shipping Instructions	20	fs
shipname	Ship To Name	30	fs
shipstate	Ship To State	2	fs
shipzip	Ship To Zip Code	10	fs
subtotaft	Subtotal After Discount	0	fdd
subtotbef	Subtotal Before Discount	0	fdd
sysdate	System Date	8	fd
taxable	Taxable? (Y/N)	1	fs
taxamt	Tax Amount	0	fdd
taxdesc	Tax Rate Description	20	fs
termdesc	Terms Description	20	fs
textline1	Invoice Text Body Line	60	fs
textline10	Invoice Text Body Line	60	fs
textline2	Invoice Text Body Line	60	fs
textline3	Invoice Text Body Line	60	fs
textline4	Invoice Text Body Line	60	fs
textline5	Invoice Text Body Line	60	fs
textline6	Invoice Text Body Line	60	fs
textline7	Invoice Text Body Line	60	fs
textline8	Invoice Text Body Line	60	fs
textline9	Invoice Text Body Line	60	fs
totbilljc	Total Billings (JC)	0	fdd
totcustbal	Total Customer Balance	0	fdd
totlesret	Total Less Retainage	0	fdd
totqty	Total Quantity	0	iqty
transnum	Transaction Number	10	fs
transtype	Transaction Type Description	20	fs
unit	Unit of Measure	4	fs
unitprice	Unit Price	0	fdd

ARS AR-Statement

ARS AR-Statement			
Field ID	**Description**	**Length**	**Format**
addr1	Customer Address 1	25	fs
addr2	Customer Address 2	25	fs
aghead1	Age Heading 1	10	fs
aghead2	Age Heading 2	10	fs
aghead3	Age Heading 3	10	fs
aghead4	Age Heading 4	10	fs
agtot0	Aging Total 0 (Current)	0	fdd
agtot1	Aging Total 1	0	fdd
agtot2	Aging Total 2	0	fdd
agtot3	Aging Total 3	0	fdd
agtot4	Aging Total 4	0	fdd
arbilladd1	AR Bill Auto Address 1	30	fs
arbilladd2	AR Bill Auto Address 2	30	fs
arbilladd3	AR Bill Auto Address 3	30	fs
arbilladd4	AR Bill Auto Address 4	30	fs
arbilladd5	AR Bill Auto Address 5	30	fs
arbilladd6	AR Bill Auto Address 6	30	fs
arshipadd1	AR Ship Auto Address 1	30	fs
arshipadd2	AR Ship Auto Address 2	30	fs
arshipadd3	AR Ship Auto Address 3	30	fs
arshipadd5	AR Ship Auto Address 5	30	fs
arshipadd6	AR Ship Auto Address 6	30	fs
balfwd	Total Balance Forward Amount	0	fdd
city	Customer City	15	fs
clockdate	Clock Date	8	fd
clocktime	Clock Time	6	fs
cobilladd1	Company Bill Auto Address 1	30	fs
cobilladd2	Company Bill Auto Address 2	30	fs
cobilladd3	Company Bill Auto Address 3	30	fs
cobilladd4	Company Bill Auto Address 4	30	fs
cobilladd5	Company Bill Auto Address 5	30	fs
cobilladd6	Company Bill Auto Address 6	30	fs
compaddr1	Company Address 1	25	fs

ARS AR-Statement			
Field ID	**Description**	**Length**	**Format**
compaddr2	Company Address 2	25	fs
compcity	Company City	15	fs
compcntry	Company Country	15	fs
comphone	Company Phone Number	14	fs
compname	Company Name	40	fs
compscntry	Company Ship Country	15	fs
compshadd1	Company Ship Address 1	25	fs
compshadd2	Company Ship Address 2	25	fs
compshcity	Company Ship City	15	fs
compshstat	Company Ship State	2	fs
compshzip	Company Ship Zip Code	10	fs
compstate	Company State	2	fs
compzip	Company Zip Code	10	fs
contact	Customer Contact	20	fs
coshipadd1	Company Ship Auto Address 1	30	fs
coshipadd2	Company Ship Auto Address 2	30	fs
coshipadd3	Company Ship Auto Address 3	30	fs
coshipadd4	Company Ship Auto Address 4	30	fs
coshipadd5	Company Ship Auto Address 6	30	fs
country	Customer Country	15	fs
curfinch	Current Finance Charges	0	fdd
lastaging	Last Aging Date	8	fd
minpayamt	Minimum Payment Amount	0	fdd
minpayperc	Minimum Payment Percentage	0	fdd
minpmt	Minimum Payment	0	fdd
name	Customer Name	30	fs
num	Customer Number	10	fs
oiabbr	Open Item Abbreviation	3	fs
oidate	Open Item Date	8	fd
oidesc	Open Item Description	20	fs
oiduedate	Open Item Due Date	8	fd
oijobnum	Open Item Job Number	10	fs
oisalesnum	Open Item Salesman Number	5	fs
oitotal	Open Item Total	0	fdd

ARS AR-Statement			
Field ID	**Description**	**Length**	**Format**
oitransnum	Open Item Transaction Number	10	fs
oitype	Open Item Type	20	fs
oitypedes	Open Item Type Description	20	fs
pagenum	Page Number	5	%d
phone	Customer Phone	4	fs
runoitot	Running Open Item Total	0	fdd
shipadd1	Ship Address 1	25	fs
shipadd2	Ship Address 2	25	fs
shipcity	Ship City	15	fs
shipcntry	Ship To Country	15	fs
shipname	Ship-To Name	30	fs
shipstate	Ship State	2	fs
shipzip	Ship Zip Code	10	fs
state	Customer State	2	fs
stmtmsg	Statement Message	50	fs
stmtpdmsg	Statement Past Due Message	50	fs
sysdate	System Date	8	fd
totagbal	Total Aging Balance	0	fdd
ytdfinch	Year-To-Date Finance Charges	0	fdd
zipcode	Customer Zip Code	10	fs

POP PO-Purchase Order

POP PO-Purchase Order			
Field ID	**Description**	**Length**	**Format**
apaddress1	AP Auto Address Line 1	30	fs
apaddress2	AP Auto Address Line 2	30	fs
apaddress3	AP Auto Address Line 3	30	fs
apaddress4	AP Auto Address Line 4	30	fs
apaddress5	AP Auto Address Line 5	30	fs
apaddress6	AP Auto Address Line 6	30	fs
clockdate	Clock Date	8	fd
clocktime	Clock Time	6	fs
cobilladd1	Company Bill Auto Address 1	30	fs
cobilladd2	Company Bill Auto Address 2	30	fs

POP PO-Purchase Order			
Field ID	**Description**	**Length**	**Format**
cobilladd3	Company Bill Auto Address 3	30	fs
cobilladd4	Company Bill Auto Address 4	30	fs
cobilladd5	Company Bill Auto Address 5	30	fs
cobilladd6	Company Bill Auto Address 6	30	fs
compaddr1	Company Address 1	25	fs
compaddr2	Company Address 2	25	fs
compcity	Company City	15	fs
compcntry	Company Country	15	fs
comphone	Company Phone Number	14	fs
compname	Company Name	40	fs
compscntry	Company Ship Country	15	fs
compshadd1	Company Ship Address 1	25	fs
compshadd2	Company Ship Address 2	25	fs
compshcity	Company Ship City	15	fs
compshstat	Company Ship State	2	fs
compshzip	Company Ship Zip Code	10	fs
compstate	Company State	2	fs
compzip	Company Zip Code	10	fs
coshipadd1	Company Ship Auto Address 1	30	fs
coshipadd2	Company Ship Auto Address 2	30	fs
coshipadd3	Company Ship Auto Address 3	30	fs
coshipadd4	Company Ship Auto Address 4	30	fs
coshipadd5	Company Ship Auto Address 5	30	fs
coshipadd6	Company Ship Auto Address 6	30	fs
date-late	Date Latest Shipment Accepted	8	fd
date-ord	Date Ordered	8	fs
date-req	Date Required By	8	fd
deposit	Deposit Amount	0	fdd
disc	Discount Amount	0	fdd
disc-line	Discount Per Line	0	ffd
duplab	Duplicate Label	10	fs
extamt	Extended Amount Per Line	0	fdd
extinvpr	Extended Invoice Price	0	fdd
gl	General Ledger Account #	10	fs

POP PO-Purchase Order			
Field ID	**Description**	**Length**	**Format**
ides	Inventory/Item Description 1	30	fs
im2	Inventory Description 2	30	fs
im3	Inventory Description 3	30	fs
im4	Inventory Description 4	30	fs
inum	Inventory Part Number	20	fs
jc-code	JC-Cost Code	10	fs
jc-detail	JC-Detail Description	20	fs
jc-num	JC-Job Number	10	fs
jc-projdes	JC-Project Description	30	fs
ldisctiamt	Line Item Total Inv Disc Amt	0	ffd
ldisctoamt	Line Item Total Order Disc Amt	0	ffd
ldiscuamt	Line Item Unit Discount Amount	0	ffd
line	Line (item) number	0	
numdup	Number of Duplicate P.O. Print	3	%3d^0^
numprint	Number of Times P.O. Printed	0	
oidesc	Open Item Description	20	fs
pagenum	Page Number	5	%d
po	Purchase Order Number	10	fs
poaddress1	PO Auto Address Line 1	30	fs
poaddress2	PO Auto Address Line 2	30	fs
poaddress3	PO Auto Address Line 3	30	fs
poaddress4	PO Auto Address Line 4	30	fs
poaddress5	PO Auto Address Line 5	30	fs
poaddress6	PO Auto Address Line 6	30	fs
potype	P.O.Type	1	fs
price	Price per Unit	0	fdd
qtyback	Quantity Backordered	0	fdd
qtybilled	Quantity Already Billed	0	ffd
qtyopen	Quantity Ordered but not Billed	0	fdd
qtyord	Quantity Ordered	0	ffd
qtyrec	Quantity Received but not Inv.	0	fdd
qtyship	Quantity Shipped	0	ffd
reqby	Requested By	20	fs
sadd1	Ship To Address 1	25	fs

POP PO-Purchase Order			
Field ID	**Description**	**Length**	**Format**
sadd2	Ship To Address 2	25	fs
scity	Ship To City	15	fs
scountry	Ship To Country	15	fs
sdisc	Sales Discount	0	ffd
serialnum	Serial/Lot #	20	fs
shipins	Shipping Instructions	20	fs
sname	Ship to Name	40	fs
soref	S.O. reference by Line	10	fs
sstate	Ship To State	2	fs
subadis	Subtotal After Discount	0	fdd
subbdis	Subtotal Before Discount	0	fdd
sysdate	System Date	8	fd
szip	Ship To Zip	10	fs
tax	Tax Amount	0	fdd
taxnum	Tax Use Number	20	fs
taxrate	Tax Rate	0	ffd
terms	Terms Description	20	fs
totadep	Total After Deposit	0	fdd
totbdep	Total Before Deposit	0	fdd
um	Unit Of Measure	4	fs
underline	Underline for RFP	0	fs
vadd1	Vendor Address 1	25	fs
vadd2	Vendor Address 2	25	fs
vcity	Vendor City	15	fs
vcontact	Vendor Contact	20	fs
vcountry	Vendor Country	15	fs
vname	Vendor Name	30	fs
vnum	Vendor Number	10	fs
vpart	Vendor's Part Number	20	fs
vphone	Vendor Phone	14	fs
vprice	Vendor's Price	0	fdd
vqty	Vendor's Quantity	0	fdd
vso	Vendor's Sales Order	10	fs
vstate	Vendor State	15	fs

POP PO-Purchase Order			
Field ID	**Description**	**Length**	**Format**
vum	Vendor's Unit of Measure	4	fs
vzip	Vendor Zip Code	10	fs

PRC PR-Check

PRC PR-Check			
Field ID	**Description**	**Length**	**Format**
addearn	Additional Earnings	0	ffd
addr1	Address Line 1	25	fs
addr2	Address Line 2	25	fs
bdate	Date of Birth	8	fd
bratelr	Base Rate Prior to Last Review	0	ffd
catearn	Category Tot Earnings-Array 46	0	fdd
cathours	Category Total Hours-Array 45	0	ffd
checknum	Check Number	8	fs
city	City	15	fs
clockdate	Clock Date	8	fd
clocktime	Clock Time	6	fs
cobilladd1	Company Bill Auto Address 1	30	fs
cobilladd2	Company Bill Auto Address 2	30	fs
cobilladd3	Company Bill Auto Address 3	30	fs
cobilladd4	Company Bill Auto Address 4	30	fs
cobilladd5	Company Bill Auto Address 5	30	fs
cobilladd6	Company Bill Auto Address 6	30	fs
compaddr1	Company Address 1	25	fs
compaddr2	Company Address 2	25	fs
compcity	Company City	15	fs
compcntry	Company Country	15	fs
comphone	Company Phone Number	14	fs
compname	Company Name	40	fs
compscntry	Company Ship Country	15	fs
compshadd1	Company Ship Address 1	25	fs
compshadd2	Company Ship Address 2	25	fs
compshcity	Company Ship City	15	fs
compshstat	Company Ship State	2	fs

PRC PR-Check			
Field ID	**Description**	**Length**	**Format**
compshzip	Company Ship Zip Code	10	fs
compstate	Company State	2	fs
compzip	Company Zip Code	10	fs
coshipadd1	Company Ship Auto Address 1	30	fs
coshipadd2	Company Ship Auto Address 2	30	fs
coshipadd3	Company Ship Auto Address 3	30	fs
coshipadd4	Company Ship Auto Address 4	30	fs
coshipadd5	Company Ship Auto Address 5	30	fs
coshipadd6	Company Ship Auto Address 6	30	fs
curbrate	Current Base Rate	0	ffd
curearn	Current Earnings	0	fdd
curfica	Current FICA Total	0	ffd
curgrosunj	Cur Un-Adjusted Gross Wages	0	fdd
curgrwages	Current Gross Wages	0	ffd
curhours	Current Hours	0	"%6.2f^^"
curhrstot	Current Pay Hours Total	0	"%6.2f^^"
curmedtax	Current Medicare Tax	0	ffd
cursstax	Current Social Security Tax	0	ffd
curtaxamt	Current Tax Amount	0	ffd
curwagmedi	Current Medicare Wages	0	ffd
curwagss	Current Soc Sec Wages	0	ffd
ddacct[01]	Direct Deposit Account 1	17	fs
ddacct[02]	Direct Deposit Account 2	17	fs
ddacct[03]	Direct Deposit Account 3	17	fs
ddacct[04]	Direct Deposit Account 4	17	fs
ddamt[01]	Direct Deposit Amt. 1	0	ffd
ddamt[02]	Direct Deposit Amt. 2	0	ffd
ddamt[03]	Direct Deposit Amt. 3	0	ffd
ddamt[04]	Direct Deposit Amt. 4	0	ffd
ddesc	Department Description	20	fs
ddrout[01]	Direct Deposit Routing # 1	9	fs
ddrout[02]	Direct Deposit Routing # 2	9	fs
ddrout[03]	Direct Deposit Routing # 3	9	fs
ddrout[04]	Direct Deposit Routing # 4	9	fs

PRC PR-Check			
Field ID	**Description**	**Length**	**Format**
dedamt	Special Pay Deduction Amount	0	ffd
dedtype	Special Pay - Deduction Desc.	3	fs
deduct	Deductions Total	0	ffd
djtopay	Department/Job to Pay	10	fs
ename	Employee Name	30	fs
enum	Employee Number	12	fs
ephone	Employee Phone Number	14	fs
esocsec	Employee Social Security #	12	fs
estat	Employee Status	1	fs
fedid	Employer's Federal ID Nubmer	20	fs
hdept	Home Department	10	fs
hours	Normal Hours Worked	0	
hourstype	Hours Type	10	fs
hrsal	Hourly/Salary Type	1	fs
incded	Increment Deduction Data	0	%d
incdept	Increment Department Pay Data	0	%d
incearn	Increment Earning Data	0	%d
inctax	Increment on Tax Table	0	"%d"non-printing
jcode	Job Code	10	fs
lhandamt	Long Hand Amount	0	fs
lrdate	Date of Last Review	8	fd
mlocaltax	Main Local Tax Table	5	fs
mstat	Marital Status	2	fs
mstatetax	Main State Tax Table	5	fs
mtdfica	Month-to-Date FICA Total	0	ffd
mtdgrwages	Month-to-Date Gross Wages	0	ffd
mtdmeditax	MTD Medicare Tax	0	ffd
mtdsstax	MTD Social Security Tax	0	ffd
mtdtaxamt	Month-to-Date Tax Amount	0	ffd
mtdwagmedi	MTD Medicare Wages	0	ffd
mtdwagss	Month-to-Date Soc Sec Wages	0	ffd
ncearn	Non-Cash Earnings	0	ffd
netcheck	Net Check Amount	0	ffd

PRC PR-Check			
Field ID	**Description**	**Length**	**Format**
netchkldd	Net Check Amount (Before DD)	0	ffd
normearn	Normal Earnings	0	ffd
nrdate	Next Review Date	8	fd
pagenum	Page Number	5	%d
paycycle	Pay Cycle	1	fs
pdbeg	Period Beginning Date	8	fd
pdend	Period Ending Date	8	fd
perbal1	Personal Time Balance 1	0	%12.2f^,-^
perbal2	Personal Time Balance 2	0	%12.2f^,-^
perbal3	Personal Time Balance 3	0	%12.2f^,-^
perbal4	Personal Time Balance 4	0	%12.2f^,-^
perbal5	Personal Time Balance 5	0	%12.2f^,-^
qtdfica	Quarter-to-Date FICA Total	0	ffd
qtdgrwages	Quarter-to-Date Gross Wages	0	ffd
qtdmeditax	QTD Medicare Tax	0	ffd
qtdsstax	QTD Social Security Tax	0	ffd
qtdtaxamt	Quarter-to-Date Tax Amount	0	ffd
qtdwagmedi	QTD Medicare Wages	0	ffd
qtdwagss	Quarter-to-Date Soc Sec Wages	0	ffd
rate	Rate	0	ffd
sdate	Start Date	8	fd
spamt	Special Pay Amount	0	ffd
spamtw2	Special Amount Box 16 on W-2	0	ffd
spdisw2	Special Discount Box 16 on W-2	5	fs
spt	Special Pay Type	3	fs
sptdesc	Special Pay Type Description	20	fs
state	State	2	fs
stateid	State ID	10	fs
sysdate	System Date	8	fd
taxlfica	Total Cur. Tax Amt. Less FICA	0	ffd
taxtable	Tax Table	5	fs
taxtdesc	Tax Table Description	20	fs
totded	Total Deductions (FICA, etc.)	0	fdd
totficaamt	Total Fica Amount	0	fdd

PRC PR-Check			
Field ID	**Description**	**Length**	**Format**
w2normind	W-2 Normal Indicator	0	fsnon-printing
w2subind	W-2 Subtotal Indicator	0	fsnon-printing
ytdfica	Year-to-Date FICA Total	0	ffd
ytdfit	Year-to-Date FIT Tax Amount	0	ffd
ytdgrosunj	YTD Un-Adjusted Gross Wages	0	fdd
ytdgrwages	Year-to-Date Gross Wages	0	ffd
ytdlit	Year-to-Date LIT Tax Amount	0	ffd
ytdmeditax	YTD Medicare Tax	0	ffd
ytdsit	Year-to-Date SIT Tax Amount	0	ffd
ytdspecacc	YTD Accum of Cur Spec Pay Type	0	ffd
ytdsstax	YTD Social Security Tax	0	ffd
ytdtaxamt	Year-to-Date Tax Amount	0	ffd
ytdwagmedi	YTD Medicare Wages	0	ffd
ytdwagss	Year-to-Date Soc Sec Wages	0	ffd
zip	Zip Code	10	fs

PRW PAYROLL - W2

PRW PAYROLL - W2			
Field ID	**Description**	**Length**	**Format**
125amt	Section 125 (Cafeteria) Amt.	0	%16.2f^z-^
125desc	Section 125 (Cafeteria) Desc.	0	fs
addr1	Address Line 1	0	fs
addr2	Address Line 2	0	fs
adveicpay	W-2 Advance EIC Payments	0	%16.2f^z-^
alloctips	W-2 Allocated Tips	0	%16.2f^z-^
amtbox16	Special Amount in Box 16 on W2	0	%16.2f^z-^
box14amt1	Amount of Box 14 – slot 1	0	%16.2f^z-^
box14amt2	Amount of Box 14 – slot 2	0	%16.2f^z-^
box14amt3	Amount of Box 14 – slot 3	0	%16.2f^z-^
box14amt4	Amount of Box 14 – slot 4	0	%16.2f^z-^
box14desc1	Description of Box 14 – slot 1	0	%16.2f^z-^
box14desc2	Description of Box 14 – slot 2	0	%16.2f^z-^
box14desc3	Description of Box 14 – slot 3	0	%16.2f^z-^
box14desc4	Description of Box 14 – slot 4	0	%16.2f^z-^

PRW PAYROLL - W2			
Field ID	**Description**	**Length**	**Format**
city	City	0	fs
clockdate	Clock Date	8	fd
clocktime	Clock Time	6	fs
cobilladd1	Company Bill Auto Address 1	30	fs
cobilladd2	Company Bill Auto Address 2	30	fs
cobilladd3	Company Bill Auto Address 3	30	fs
cobilladd4	Company Bill Auto Address 4	30	fs
cobilladd5	Company Bill Auto Address 5	30	fs
cobilladd6	Company Bill Auto Address 6	30	fs
compaddr1	Company Address 1	25	fs
compaddr2	Company Address 2	25	fs
compcity	Company City	15	fs
compcntry	Company Country	15	fs
comphone	Company Phone Number	14	fs
compname	Company Name	40	fs
compscntry	Company Ship Country	15	fs
compshadd1	Company Ship Address 1	25	fs
compshadd2	Company Ship Address 2	25	fs
compshcity	Company Ship City	15	fs
compshstat	Company Ship State	2	fs
compshzip	Company Ship Zip Code	10	fs
compstate	Company State	2	fs
compzip	Company Zip Code	10	fs
coshipadd1	Company Ship Auto Address 1	30	fs
coshipadd2	Company Ship Auto Address 2	30	fs
coshipadd3	Company Ship Auto Address 3	30	fs
coshipadd4	Company Ship Auto Address 4	30	fs
coshipadd5	Company Ship Auto Address 5	30	fs
coshipadd6	Company Ship Auto Address 6	30	fs
defcomp401	W-2 Deferred Comp. (401k)	0	%16.2f^z-^
defcomp402	2nd Deferred Comp. (401k) Amt.	0	%16.2f^z-^
defcomp403	3rd Deferred Comp. (401k) Amt.	0	%16.2f^z-^
defcompemp	W-2 Deferred Comp. (401k) Empl	0	fs
depcareben	W-2 Dependent Care Benefits	0	%16.2f^z-^

PRW PAYROLL - W2			
Field ID	**Description**	**Length**	**Format**
descdefinc	Description of Deferred Income	0	fs
desdefinc2	Desc. of 2nd Deferred Income	0	fs
desdefinc3	Desc. of 3rd Deferred Income	0	fs
desdefinc4	Desc. of 4th Deferred Income	0	fs
discbox16	Special Disc. for Box 16 on W2	0	fs
empfedidno	Employer's Federal ID Number	0	fs
empfrstnm	Employee's First Name	0	fs
emplastnm	Employee's Last Name	0	fs
empmidnm	Employee's Middle Name	0	fs
empnum	Employee Number	0	fs
empssnum	Employee Social Security Num.	0	fs
empsufnm	Employee's Name Suffix	0	fs
fribene	W-2 Fringe Benefits	0	%16.2f^z-^
increcord	Increment Record	0	
lotaxtable	Main Local Tax Table	0	fs
name	Employee name	0	fs
nonqualpln	W-2 Non Qualified Plan	0	%16.2f^z-^
pagenum	Page Number	5	%d
penplanemp	W-2 Pension Plan Employee	0	fs
sstips	W-2 Social Security Tips	0	%16.2f^z-^
state	State	0	fs
stateidno	Employer's State ID Number	0	fs
statemply	W-2 Statutary Employee	0	fs
sttaxtable	Main State Tax Table	0	fs
sysdate	System Date	8	fd
w2subtotal	W-2 Subtotal Indicator	0	fs
ytdfittaxa	YTD FIT Tax Amount	0	%16.2f^z-^
ytdgross	YTD Gross Wages	0	%16.2f^z-^
ytdlittaxa	YTD LIT Tax Amount	0	%16.2f^z-^
ytdlitwag	YTD LIT Wages	0	%16.2f^z-^
ytdmedtax	YTD Medicare Tax	0	%16.2f^z-^
ytdmedwag	YTD Medicare Wages	0	%16.2f^z-^
ytdsittaxa	YTD SIT Tax Amount	0	%16.2f^z-^
ytdsitwag	YTD SIT Wages	0	%16.2f^z-^

PRW PAYROLL - W2			
Field ID	**Description**	**Length**	**Format**
ytdsstax	YTD Social Security Tax	0	%16.2f^z-^
ytdsswag	YTD Social Security Wages	0	%16.2f^z-^
zip	Zip Code	0	fs

PSR PS-Receipts

PSR PS-Receipts			
Field ID	**Description**	**Length**	**Format**
amtrec	Amount Tendered (received)	0	fdd
baldue	Balance Due	0	fdd
billaddr1	Customer Billing Address 1	25	fs
billaddr2	Customer Billing Address 2	25	fs
billcity	Customer Billing City	15	fs
billcntry	Customer Billing Country	15	fs
billstate	Customer Billing State	2	fs
billzip	Customer Billing Zip Code	10	fs
change	Amount of Change (returned)	0	fdd
clockdate	Clock Date	8	fd
clocktime	Clock Time	6	fs
cobilladd1	Company Bill Auto Address 1	30	fs
cobilladd2	Company Bill Auto Address 2	30	fs
cobilladd3	Company Bill Auto Address 3	30	fs
cobilladd4	Company Bill Auto Address 4	30	fs
cobilladd5	Company Bill Auto Address 5	30	fs
cobilladd6	Company Bill Auto Address 6	30	fs
compaddr1	Company Address 1	25	fs
compaddr2	Company Address 2	25	fs
compcity	Company City	15	fs
compcntry	Company Country	15	fs
comphone	Company Phone Number	14	fs
compname	Company Name	40	fs
compscntry	Company Ship Country	15	fs
compshadd1	Company Ship Address 1	25	fs
compshadd2	Company Ship Address 2	25	fs
compshcity	Company Ship City	15	fs

PSR PS-Receipts			
Field ID	**Description**	**Length**	**Format**
compshstat	Company Ship State	2	fs
compshzip	Company Ship Zip Code	10	fs
compstate	Company State	2	fs
compzip	Company Zip Code	10	fs
contact	Customer Contact	20	fs
coshipadd1	Company Ship Auto Address 1	30	fs
coshipadd2	Company Ship Auto Address 2	30	fs
coshipadd3	Company Ship Auto Address 3	30	fs
coshipadd4	Company Ship Auto Address 4	30	fs
coshipadd5	Company Ship Auto Address 5	30	fs
coshipadd6	Company Ship Auto Address 6	30	fs
deposit	Deposit Amount	0	fdd
discamt	Discount Amount	0	fdd
discount	Discount Percent	0	%6.3f^^
duedate	PS Invoice Due Date	8	fd
epmid	EP Merchant I.D. Number	10	fs
extprice	Extended Price	0	fdd
freight	Freight Amount	0	fdd
invdesc1	Inventory Description Line 1	30	fs
invdesc2	Inventory Description Line 2	30	fs
invdesc3	Inventory Description Line 3	30	fs
invdesc4	Inventory Description Line 4	30	fs
invnum	Inventory Number	20	fs
invtotbef	Invoice Total Before Deposit	0	fdd
invtotless	Invoice Total Less Deposit	0	fdd
itemnum	Item Number (ver 1.1.05)	0	%d
jobnum	Job Number	10	fs
ldisctamt	Line Item Total Discount Amt	0	ffd
ldiscuamt	Line Item Unit Discount Amount	0	ffd
linedisc	Line Discount	0	%6.3f
name	Customer Name	30	fs
num	Customer Number	10	fs
opendesc	Open Item Description	20	fs
orderdate	Date of Order	8	fd

PSR PS-Receipts			
Field ID	**Description**	**Length**	**Format**
ordernum	Sales Order Number	10	fs
pagenum	Page Number	5	%d
payamt1	Payment Amount 1	0	fdd
payamt2	Payment Amount 2	0	fdd
payamt3	Payment Amount 3	0	fdd
payname1	Pmnt Type 1 Card Holder Name	30	fs
payname2	Pmnt Type 2 Card Holder Name	30	fs
payname3	Pmnt Type 3 Card Holder Name	30	fs
paysign1	Pmnt Type 1 Signature Line	39	fs
paysign2	Pmnt Type 2 Signature Line	39	fs
paysign3	Pmnt Type 3 Signature Line	39	fs
paytype1	Payment Type 1	15	fs
paytype2	Payment Type 2	15	fs
paytype3	Payment Type 3	15	fs
phone	Customer Phone Number	14	fs
pmtauth1	Authorization Code 01	30	fs
pmtauth2	Authorization Code 02	30	fs
pmtauth3	Authorization Code 03	30	fs
pmtchkchg1	Check Credit Card Number 01	30	fs
pmtchkchg2	Check Credit Card Number 02	30	fs
pmtchkchg3	Check Credit Card Number 03	30	fs
ponum	Customer Purchase Order Number	10	fs
price	Price Level	0	%6.3f
psbilladd1	PS Bill Auto Address 1	30	fs
psbilladd2	PS Bill Auto Address 2	30	fs
psbilladd3	PS Bill Auto Address 3	30	fs
psbilladd4	PS Bill Auto Address 4	30	fs
psbilladd5	PS Bill Auto Address 5	30	fs
psbilladd6	PS Bill Auto Address 6	30	fs
psshipadd1	PS Ship Auto Address 1	30	fs
psshipadd2	PS Ship Auto Address 2	30	fs
psshipadd3	PS Ship Auto Address 3	30	fs
psshipadd4	PS Ship Auto Address 4	30	fs
psshipadd5	PS Ship Auto Address 5	30	fs

PSR PS-Receipts			
Field ID	**Description**	**Length**	**Format**
psshipadd6	PS Ship Auto Address 6	30	fs
pstime	System Time for PS Receipt	6	fs
qty	Quantity	0	iqty
retprice6	Retail Price Level 6	0	fdd
salescode	Sales Code	5	fs
salesname	Salesman Name	20	fs
salesnum	Salesman Number	5	fs
Serial/Lot	Serial/Lot #	20	fs
shipaddr1	Ship To Address 1	25	fs
shipaddr2	Ship To Address 2	25	fs
shipcity	Ship To City	15	fs
shipcntry	Ship To Country	15	fs
shipinst	Shipping Instructions	20	fs
shipname	Ship To Name	30	fs
shipstate	Ship To State	2	fs
shipzip	Ship To Zip Code	10	fs
specinst	Special Instructions Desc.	30	fs
subtotaft	Subtotal After Discount	0	fdd
subtotbef	Subtotal Before Discount	0	fdd
sysdate	System Date	8	fd
taxable	Taxable? (Y/N)	1	fs
taxamt	Tax Amount	0	fdd
taxdesc	Tax Rate Description	20	fs
termdesc	Terms Description	20	fs
textline1	Invoice Text Body Line	60	fs
textline10	Invoice Text Body Line	60	fs
textline2	Invoice Text Body Line	60	fs
textline3	Invoice Text Body Line	60	fs
textline4	Invoice Text Body Line	60	fs
textline5	Invoice Text Body Line	60	fs
textline6	Invoice Text Body Line	60	fs
textline7	Invoice Text Body Line	60	fs
textline8	Invoice Text Body Line	60	fs
textline9	Invoice Text Body Line	60	fs

PSR PS-Receipts			
Field ID	**Description**	**Length**	**Format**
transnum	Transaction Number	10	fs
transtype	Transaction Type Description	20	fs
unit	Unit of Measure	4	fs
unitprice	Unit Price	0	fdd

SD Support Database Statements

SD Support Database Statements			
Field ID	**Description**	**Length**	**Format**
age0	Aging Total - Current	0	fdd
age1	Aging Total 1	0	fdd
age2	Aging Total 2	0	fdd
age3	Aging Total 3	0	fdd
age4	Aging Total 4	0	fdd
agetotal	Total Aging Balance	0	fdd
billaddr1	Billing Address 1	25	fs
billaddr2	Billing Address 2	25	fs
billcity	Billing City	15	fs
billstate	Billing State	2	fs
billzip	Billing Zip Code	10	fs
clockdate	Clock Date	8	fd
clocktime	Clock Time	6	fs
cobilladd1	Company Bill Auto Address 1	30	fs
cobilladd2	Company Bill Auto Address 2	30	fs
cobilladd3	Company Bill Auto Address 3	30	fs
cobilladd4	Company Bill Auto Address 4	30	fs
cobilladd5	Company Bill Auto Address 5	30	fs
cobilladd6	Company Bill Auto Address 6	30	fs
compaddr1	Company Address 1	25	fs
compaddr2	Company Address 2	25	fs
compcity	Company City	15	fs
compcntry	Company Country	15	fs
comphone	Company Phone Number	14	fs
compname	Company Name	40	fs
compscntry	Company Ship Country	15	fs

SD Support Database Statements			
Field ID	**Description**	**Length**	**Format**
compshadd1	Company Ship Address 1	25	fs
compshadd2	Company Ship Address 2	25	fs
compshcity	Company Ship City	15	fs
compshstat	Company Ship State	2	fs
compshzip	Company Ship Zip Code	10	fs
compstate	Company State	2	fs
compzip	Company Zip Code	10	fs
contact	Customer Contact	20	fs
coshipadd1	Company Ship Auto Address 1	30	fs
coshipadd2	Company Ship Auto Address 2	30	fs
coshipadd3	Company Ship Auto Address 3	30	fs
coshipadd4	Company Ship Auto Address 4	30	fs
coshipadd5	Company Ship Auto Address 5	30	fs
coshipadd6	Company Ship Auto Address 6	30	fs
custname	Customer Name	30	fs
custnum	Customer Number	10	fs
desc	Line Item Description	30	fs
duedate	Due Date	8	fd
extprice	Extended Price	0	fdd
invnum	Invoice Number	10	fs
job	Job Number	10	fs
oidesc	Open Item Description	20	fs
pagenum	Page Number	5	%d
pastdue	Past Due Balance	0	fdd
phone	Customer Phone	14	fs
po	Customer PO Number	20	fs
quantity	Quantity	0	iqty
salescode	Sales Code	5	fs
shipaddr1	Shipping Address 1	25	fs
shipaddr2	Shipping Address 2	25	fs
shipcity	Shipping City	15	fs
shipname	Shipping Address Name	30	fs
shipstate	Shipping State	2	fs
shipzip	Shipping Zip Code	10	fs

SD Support Database Statements			
Field ID	**Description**	**Length**	**Format**
slm	Salesman Number	5	fs
sysdate	System Date	8	fd
termsdesc	Terms Description	10	fs
text[01]	Contract Text Line 1	80	fs
text[02]	Contract Text Line 2	80	fs
text[03]	Contract Text Line 3	80	fs
text[04]	Contract Text Line 4	80	fs
text[05]	Contract Text Line 5	80	fs
text[06]	Contract Text Line 6	80	fs
text[07]	Contract Text Line 7	80	fs
text[08]	Contract Text Line 8	80	fs
text[09]	Contract Text Line 9	80	fs
text[10]	Contract Text Line 10	80	fs
text[11]	Contract Text Line 11	80	fs
text[12]	Contract Text Line 12	80	fs
text[13]	Contract Text Line 13	80	fs
text[14]	Contract Text Line 14	80	fs
text[15]	Contract Text Line 15	80	fs
total	Invoice/Statement Total	0	fdd
transdate	Transaction Date	8	fd
typedesc	Trans Type Description	15	fs
um	Unit of Measure	4	fs
unitprice	Unit Price	0	fdd

SOI SO-All forms

SOI SO-All forms			
Field ID	**Description**	**Length**	**Format**
age0	Aging Balance Current (ARS)	0	fdd
age1	Aging Balance (1) (ARS)	0	fdd
age2	Aging Balance (2) (ARS)	0	fdd
age3	Aging Balance (3) (ARS)	0	fdd
age4	Aging Balance (4) (ARS)	0	fdd
binnum	Bin Number	10	fs
caddr1	Customer Address 1	25	fs

SOI SO-All forms			
Field ID	**Description**	**Length**	**Format**
caddr2	Customer Address 2	25	fs
cardauth	Credit Authorization Number	10	fs
carddate	Credit Card Expiration Date	4	fs
cardname	Card Holder Name	30	fs
cardnum	Credit Card Number	20	fs
ccity	Customer City	15	fs
ccontact	Customer Contact	20	fs
ccountry	Customer Country	15	fs
cdate	Cancel Date	8	fd
clockdate	Clock Date	8	fd
clocktime	Clock Time	6	fs
cname	Customer Name	30	fs
cnum	Customer Number	10	fs
cobilladd1	Company Bill Auto Address 1	30	fs
cobilladd2	Company Bill Auto Address 2	30	fs
cobilladd3	Company Bill Auto Address 3	30	fs
cobilladd4	Company Bill Auto Address 4	30	fs
cobilladd5	Company Bill Auto Address 5	30	fs
cobilladd6	Company Bill Auto Address 6	30	fs
compaddr1	Company Address 1	25	fs
compaddr2	Company Address 2	25	fs
compcity	Company City	15	fs
compcntry	Company Country	15	fs
comphone	Company Phone Number	14	fs
compname	Company Name	40	fs
compscntry	Company Ship Country	15	fs
compshadd1	Company Ship Address 1	25	fs
compshadd2	Company Ship Address 2	25	fs
compshcity	Company Ship City	15	fs
compshstat	Company Ship State	2	fs
compshzip	Company Ship Zip Code	10	fs
compstate	Company State	2	fs
compzip	Company Zip Code	10	fs
coshipadd1	Company Ship Auto Address 1	30	fs

SOI SO-All forms			
Field ID	**Description**	**Length**	**Format**
coshipadd2	Company Ship Auto Address 2	30	fs
coshipadd3	Company Ship Auto Address 3	30	fs
coshipadd4	Company Ship Auto Address 4	30	fs
coshipadd5	Company Ship Auto Address 5	30	fs
coshipadd6	Company Ship Auto Address 6	30	fs
cphone	Customer Phone	14	fs
cpo	Customer PO #	10	fs
cstate	Customer State	2	fs
czip	Customer Zip Code	10	fs
depamt	Deposit Amount	0	fdd
depdate	System Date Deposit Posted	8	fd
deptypedes	Deposit Type Description	15	fs
desc	Description	30	fs
disc	Line Discount	0	%6.3f^^
discamt	Discount Amount	0	fdd
dorder	Date Ordered	8	fd
duedate	SO Invoice Due Date	8	fd
email	E-Mail	50	fs
exinvprice	Extended Invoice Price	0	fdd
exordprice	Extended Order Price	0	fdd
exweightpl	Extended Weight per Line	0	fqty
framt	Freight Amount	0	fdd
imnum	Item Number (ver 1.1.05)	0	
inventnum	Inventory Number	20	fs
invnum	Invoice Number	10	fs
invtotdep	Invoice Total Before Deposit	0	fdd
invtotldep	Invoice Total Less Deposit	0	fdd
jobnum	Job Number	10	fs
l2imdesc	Line #2 of IM Description	30	fs
l3imdesc	Line #3 of IM Description	30	fs
l4imdesc	Line #4 of IM Description	30	fs
lastship	Last Shipment Date	6	fd
ldisctiamt	Line Item Total Inv Disc Amt	0	ffd
ldisctoamt	Line Item Total Order Disc Amt	0	ffd

SOI SO-All forms			
Field ID	**Description**	**Length**	**Format**
ldiscuamt	Line Item Unit Discount Amount	0	ffd
numblprint	No. of Bills of Lading Printed	0	%d
numboxship	No. of Boxes in Shipment	0	%d
numinprint	No. of Invoices Printed	0	%d
numplprint	No. of Packing Lists Printed	0	%d
numsoprint	No. of Sales Orders Printed	0	%d
oidesc	Open Item Description	20	fs
ovdiscperc	Overall Discount Percent	0	%6.3f^^
pagenum	Page Number	5	%d
price	Unit Price	0	fdd
pricelevel	Price Level	0	%d
qtybackord	Quantity on Backorder	0	iqty
qtybilled	Quantity Already Billed	0	iqty
qtyord	Quantity Ordered	0	iqty
qtyordnbil	Quantity Ordered Not Billed	0	iqty
qtyrdybill	Quantity Ready to Bill	0	iqty
qtyshipped	Quantity Shipped	0	iqty
retprice6	Retail Price Level6	0	fdd
saddr1	Ship To Address 1	25	fs
saddr2	Ship To Address 2	25	fs
sc	Sales Code		
schedshipd	Scheduled Ship To Date	8	fd
scity	Ship To City	15	fs
scountry	Ship To Country	15	fs
Serial/Lot	Serial / Lot #	20	fs
shipdate	Line Item Ship Date	8	fd
shipinstr	Shipping Instructions	20	fs
slm	Salesman Number	5	fs
slmname	Salesman Name	20	fs
sname	Ship To Name	30	fs
sobilladd1	SO Bill Auto Address 1	30	fs
sobilladd2	SO Bill Auto Address 2	30	fs
sobilladd3	SO Bill Auto Address 3	30	fs
sobilladd4	SO Bill Auto Address 4	30	fs

SOI SO-All forms			
Field ID	**Description**	**Length**	**Format**
sobilladd5	SO Bill Auto Address 5	30	fs
sobilladd6	SO Bill Auto Address 6	30	fs
sonum	Sales Order Number	10	fs
soshipadd1	SO Ship Auto Address 1	30	fs
soshipadd2	SO Ship Auto Address 2	30	fs
soshipadd3	SO Ship Auto Address 3	30	fs
soshipadd4	SO Ship Auto Address 4	30	fs
soshipadd5	SO Ship Auto Address 5	30	fs
soshipadd6	SO Ship Auto Address 6	30	fs
sostatus	Sales Order Status	30	fs
sstate	Ship To State	2	fs
stmtpastar	Statement Past Due Messg (ARS)	30	fs
subtot	Subtotal Before Discount	0	fdd
subtotwdis	Subtotal After Discount	0	fdd
sysdate	System Date	8	fd
szip	Ship To Zip Code	10	fs
taxamt	Tax Amount	0	fdd
taxdesc	Tax Rate Description	20	fs
taxyn	Taxable Y/N	1	fs
terms	Terms Description	20	fs
textline1	Invoice Text Body Line	60	fs
textline10	Invoice Text Body Line	60	fs
textline2	Invoice Text Body Line	60	fs
textline3	Invoice Text Body Line	60	fs
textline4	Invoice Text Body Line	60	fs
textline5	Invoice Text Body Line	60	fs
textline6	Invoice Text Body Line	60	fs
textline7	Invoice Text Body Line	60	fs
textline8	Invoice Text Body Line	60	fs
textline9	Invoice Text Body Line	60	fs
totagbal	Total Aging Balance From (ARS)	0	fdd
totqtyback	Total Quantity on Backorder	0	iqty
totqtyord	Total Quantity Ordered	0	iqty
totqtyrdy	Total Quantity Ready to Bill	0	iqty

SOI SO-All forms			
Field ID	**Description**	**Length**	**Format**
totqtyship	Total Quantity Shipped	0	iqty
trantyped	Transaction Type Description	20	fs
ultxtpackl	Underline Text Packing List	20	fs
um	Unit of Measure	4	fs
upscash	UPS-CASH ONLY if CASH	20	fs
upsx	UPS-Print X if CASH	1	fs
vnum	Vendor Number	10	fs
vpo	Vendor PO #	10	fs
weight	Total Weight of Shipment	0	fdd
weightperu	Weight Per Unit	0	fqty
weightum	Weight's Unit of Measure	5	fs
ytdargrsls	Year to Date Gross Sales (ARS)	0	fdd

SYS Universal Fields

SYS Universal Fields			
Field ID	**Description**	**Length**	**Format**
clockdate	Clock Date	8	fd
clocktime	Clock Time	6	fs
cobilladd1	Company Bill Auto Address 1	30	fs
cobilladd2	Company Bill Auto Address 2	30	fs
cobilladd3	Company Bill Auto Address 3	30	fs
cobilladd4	Company Bill Auto Address 4	30	fs
cobilladd5	Company Bill Auto Address 5	30	fs
cobilladd6	Company Bill Auto Address 6	30	fs
compaddr1	Company Address 1	25	fs
compaddr2	Company Address 2	25	fs
compcity	Company City	15	fs
compcntry	Company Country	15	fs
comphone	Company Phone Number	14	fs
compname	Company Name	40	fs
compscntry	Company Ship Country	15	fs
compshadd1	Company Ship Address 1	25	fs
compshadd2	Company Ship Address 2	25	fs
compshcity	Company Ship City	15	fs

SYS Universal Fields			
Field ID	**Description**	**Length**	**Format**
compshstat	Company Ship State	2	fs
compshzip	Company Ship Zip Code	10	fs
compstate	Company State	2	fs
compzip	Company Zip Code	10	fs
coshipadd1	Company Ship Auto Address 1	30	fs
coshipadd2	Company Ship Auto Address 2	30	fs
coshipadd3	Company Ship Auto Address 3	30	fs
coshipadd4	Company Ship Auto Address 4	30	fs
coshipadd5	Company Ship Auto Address 5	30	fs
coshipadd6	Company Ship Auto Address 6	30	fs
pagenum	Page Number	5	%d
sysdate	System Date	8	fd

USING OTHER DATA FIELDS OR USER-DEFINABLE FIELDS

When designing a new form and a particular data field is not available within the specific **Forms System** you have chosen to use, you may define a specific field or a user-definable field within the form definition. This is accomplished by using a specific line type. Line type **#8, DBF FIELD**, is used to define a field name not already specified within the **Forms System** you are using or a field that may have been added as a user-definable field.

When entering a line type of **#8, DBF FIELD**, you must define the file and field name on the "***Text or Comments"*** field on that line. The syntax for this definition is **FILENAME:fieldname** (this syntax is documented in the *Data Dictionary* manual as "File Types" and "Field Names"). For instance, if you wished to call the customer number from the Accounts Receivable Customer File, the field would read: **AR01:num**.

The file specified must be one of the files being accessed by the option which prints the form and the field data will be the current file record that the option has in memory.

CHAPTER 2 DEFINE FORMS

This chapter provides you with a step-by-step procedure for the initial set up of your custom forms. It also discusses some of the steps necessary for routine maintenance within this system. The contents of this chapter follow the sequence in which the options appear on the "***Define Forms"*** menu.

GENERAL OVERVIEW

The Forms Generator module is a special program which may be executed by selecting the ***"System Administrator"*** option from the **"System Menu."** and then choose "***Form Generator"***. The menu structure of this program is different from the standard **Infinity POWER** programs. Once you have installed this module and reviewed the System Overview chapter, you will be ready to set up your custom forms.

All of the standard forms shipped with the **Infinity POWER** accounting modules were created using the Forms Generator. It is recommended that you review any of these forms before creating your own forms, so that you can learn from these examples. If you intend to create similar forms, you can copy a specific form in the operating system environment to a new name and modify the form to simplify the process. When copying existing forms, keep in mind the naming structure for that given form type. There is a complete listing of the form names and type in Chapter 1 of this manual.

BASIC FORM DESIGN

After you have defined your form needs, it is important to understand where and how the information will be presented on your form.

The following general steps are recommended to design your report:

1) Define your form needs. Determine the purpose of the form and what information you need. It may be customer address information, detail transactions, employees' year-to-date federal withholding, etc.

2) Identify what data fields will be used. Since your accounting systems contain a number of form systems, (each containing different information) you must determine which form system should be used.

For instance, if you are designing an Accounts Receivable statement, then the ARS form system should be used. If you are designing an Accounts Payable check, then the APC form system should be used. A complete list of the form systems can be found in Chapter 1 of this manual.

3) Determine where to print the requested information. Decide exactly which data fields to print and determine how you want this information aligned on the form.

After you have completed these steps, the actual set up of the form should be a relatively easy procedure.

SET UP AND CHANGE FORMS

After selecting the **Forms Generator Module** from the **"System Administrator"** menu, proceed to select, ***"Set Up and Maintenance"*** and then, ***"Set Up Forms."***

This option allows you to set up new form files for use with the **Infinity POWER** accounting modules.

A "***form"*** is simply a user definable set of instructions, which informs the system to print specific data in a specific format. This form must specify a Forms System, which defines what information is available to use and how to print it on the form. There are a number of sophisticated options, which may be utilized in the definition of a form. However, most of these options are not necessary for the more common form needs. Each form created in the Forms Generator is comprised of the following two segments.

1) **Form Overhead**
2) **Form Detail**

When you select the option to ***"Set Up Forms,"*** the system will prompt you for a Form File. If you are adding a new form for the first time, enter the name for this new form, keeping in mind the name forming structure discussed in **Chapter 1**. Then, <click> on the ***"Select"*** button to start this new form.

FORM OVERHEAD

The following is an explanation of each of the five **(5) Form Overhead** data items.

Description	This is the description for this form. This description is not printed on the form. It is used to describe the form. Some examples of the description might include a brief description, a date of origination and the initials of the person creating the form. This description may be up to fifty **(50)** characters *(alpha/numeric)*.
Form System	This is the form system that will be used to create this from. A form system defines the module and the fields within that module which can be used in creating a form.
Number of Lines	Default: **66** This field allows you to specify the maximum number of lines per printed page. You may specify from **0** to **66** lines. In most cases, a dot matrix printer will print up to 66 lines, whereas a laser printer will print up to **60** lines per page.
Report Width	Default: **80** This field allows you to specify the maximum horizontal width in characters of the report. The maximum width for a printed report is **132** characters. **NOTE:** the report width can be set to zero to allow exporting records that are wider than **132** characters to a **"text file"** or **"comma-delimited file"** type file.
Compress	Default: **Off** If you <click> "on" this checkbox, you are defining that this form will always print in a compressed format of 132 columns per line.

FORM DETAIL LINES

The Form Detail Lines control the actual printed body of the form. The bottom portion of the screen is a scrolling data entry screen, which allows the input of up to **450** detail lines per form. The following is an explanation of each of the **data fields** on this portion of the screen:

Line Type

This field indicates the type of instruction that the current line represents. **NOTE:** This line type will act as the "***master control"*** for what other fields will be asked for on each line. When you <click> **Down Arrow *(F2 by default)***, a "*pop-up"* window will display ten **(10)** line type choices.

The following is a description of each of the line types:

1) Field ID	This option allows you to retrieve the field value from a specified Forms System for recognition of the field value to display as a printed field on the form. This is the basic building block of most forms. There is a complete listing of Form Fields and their values in Chapter 1.
2) Text	This allows you to place fixed text at a predefined place on the form.
3) Trans Start	This line type creates the beginning of a ***transaction section***, which is terminated by the **Trans End** line type. This ***transaction section*** serves two purposes. First, it allows you to specify what From Fields to retrieve information from and second, print them on the form in a specific manner.
4) Trans End	This line defines the end of a ***transaction section***. It can only be used with a previously specified ***Trans Start*** line type. Once you have specified a ***Trans End***, the report control will switch back to the previously specified file section, if applicable.
5) CR	This line type allows you to specify a carriage return to be placed in a specific area of the form. This line type is usually used for spacing on a form for cosmetic looks. Keep in mind, the next line after a line containing a **CR** line type must take into account the number of carriage returns used.
6) ASCII	Line type allows you to specify specific ASCII codes that will be sent to the printer.
7) ARRAY	This line type allows you to create an array of fields to be printed in succession on a form. This may be used on the **Field ID's** that have been defined as array fields. The **Line** and **Col** are used to define the array variable and number respectively.
8) DBF Field	This line type is used to define a field name not already specified within the **Forms System** you are using or a field that may have been added as a user-definable field. Ex: **AR01**: field needs a format such as **"FS"**. The field must come from a field that is opened when the form is being printed.
9) JPEG	This line type is used to define a jpg image name to use as a background or an additional overlay within the form. Use the text line to enter the **JPEG** image name. This image file **MUST** be located in the **Infinity POWER** program directory. This feature can only be utilized if you are printing the forms out of the Windows GUI Version of **Infinity POWER**. **NOTE:** Depending on the size of the **JPG** file you are using, you can adjust the size and resolution on the detail line using the file's size/resolution.

10) Font	This line type is used to specify a Windows Font Type that will be applied to the next or subsequent piece of data that is to be printed directly after this command. Once this occurs, the system will automatically revert to the normal setting previously defined within this form. Therefore, if multiple strings or fields of data are being sent to the form in consecutive order, a **"Font"** line type must be defined in front of each field or string of data to define the Font Name, Font Size, Color, and/or Style that is to control that data. For instance, this is the command that would be used to insert a **3 of 9 Bar Code Font** on a Packing Slip or Sales Order Form. Or, you may use this command to simply have a single field print in **"Red"** on a Color LaserJet Printer. Only the **Windows Graphical Version** of the **Infinity POWER** software will support the implementation of this feature. No **"Font Name"** is required if all you are defining is **"Color"** for the subsequent data item.
Field ID	This field is only utilized if the previous data item chosen is a Line Type **#1, Field ID**. Pressing **ENTER** at this field, a scrolling screen will appear with a list of the available Form Fields within the Forms System you have chosen on the header of this forms definition. This will define that a specific field be printed on the form you are designing.
Line	This field specifies the line on the form where the information defined in this line item will be printed. If the **Line Type** is a **Trans Start**, this defines the beginning line number in which the transaction detail will start on. If the **Line Type** is a **CR**, this defines the number of carriage returns to send. If the **Line Type** is an **Array**, this denotes the element of the array. This line must come before the printing of the array.
Col.	This field specifies the column on the line specified in data field **#3, Line** where the information defined in this line item will be printed. It will be the starting position for this information. If the **Line Type** is a **Trans Start**, this defines how many transaction detail lines are available. For example, if the **Line=25** and the **Col=35**, that will entail **11** lines of transaction detail, starting on line **25** and ending on line **35**. If the **Line Type** is an **Array**, this denotes the array number. This line must come before the printing of an array.
Cr	This allows the user to define the number of carriage returns that should take place before the field is printed.
Len	This field is only used on ***Field ID, Text*** and ***DBF Field*** line types. If a Field ID is chosen, then the system will automatically display the normal field length for this data field. This field may be over-ridden to shorten or lengthen the field as desired.
Spec	This field is only used on ***Field ID, Text*** and ***DBF Field*** line types. The data items allow the user to define when this item should be printed on the form. You have the available five **(5)** choices. For instance, you may want to print page numbers only after the first page, then you would use **#5**, or you may want to print a text message on the last page of an invoice or statement, then you would use **#3**. **1) Print Always** **2) First Page Only** **3) Last Page Only** **4) Before Extra Pages** **5) After First Page**

Format

This thirty **(30)** character field is only used on ***Field ID, ASCII*** and ***DBF Field*** line types. This field describes the manner in which the current line value will be printed. It primarily defines the width of the printed field, decimal places and special formatting. There are basically either standard or special format statements that may be used. Below you will find a list and examples of each.

Identifier	Format String	Description	Results
fnull		NULL	Print Format
fFs	%s^ ^	Standard string format	Normal
fFd	%s^d^ %s^d2^	Standard string format Standard date format	Normal Print mm/dd/yyyy
ffd	%12.2f^$,-^	Standard - float dollars	$999,999.00-
fdd	%16.2f^$,-^	Standard - double dollars	$999,999,999.99-
gGld	%20.2f^$,()^	Standard - GL format	***$999,999.99
ckd	%20.2f^*$,-^	Standard - Checks	***$999,999.99
ffim	%12.2f^$,-^	Standard - unit dollars	$999,999.99
fim	%16.2f^$,-^	Standard - unit dbl dollars	$999,999,999.99-
iqty	%10.2f^-,^	Quantity print format	99,999.99
fwim	%10.2f^-,^	Unit weight	99,999.99-

Special Format Statements

Format String	Description	Results
%s^d2^	date as mm/dd/yy	mm/dd/yy
%: %m %d, 19%y	Set special date	month dd, 19yy
%$ ** %n and %c/100 Dollars **	Set long hand dollars	** 1,053 and 99/100 Dollars **
%$ ** %d and %c/100 Dollars **	Set spelled dollars	** Ten and 99/100 Dollars **

The format field is also used with the ASCII line type. This field would then be used to define a string of ASCII codes that will send certain commands to the printer. It may be used to change a font or a number of other items, as long as the codes are specific to the printer you are using.

Text/Comments/JPEG File Name/Font Name

This sixty-five **(65)** character field is only used on ***Text, Trans Start, Trans End, CR, ASCII, Array, DBF Field, JPEG*** and ***Font*** line types. In fact the only line type that does not allow entry into this field is the ***Field ID*** line type. In this case, the description of the field selected is displayed in the **Text/Comments/JPEG File Name/Font Name** field.

When using the ***Text*** line type, this is where you would enter the text you wish to be displayed on the form. All other line types would only consider this a comment field.

When using the ***DBF Field*** line type, enter the file/field name into this field as **File: field**.

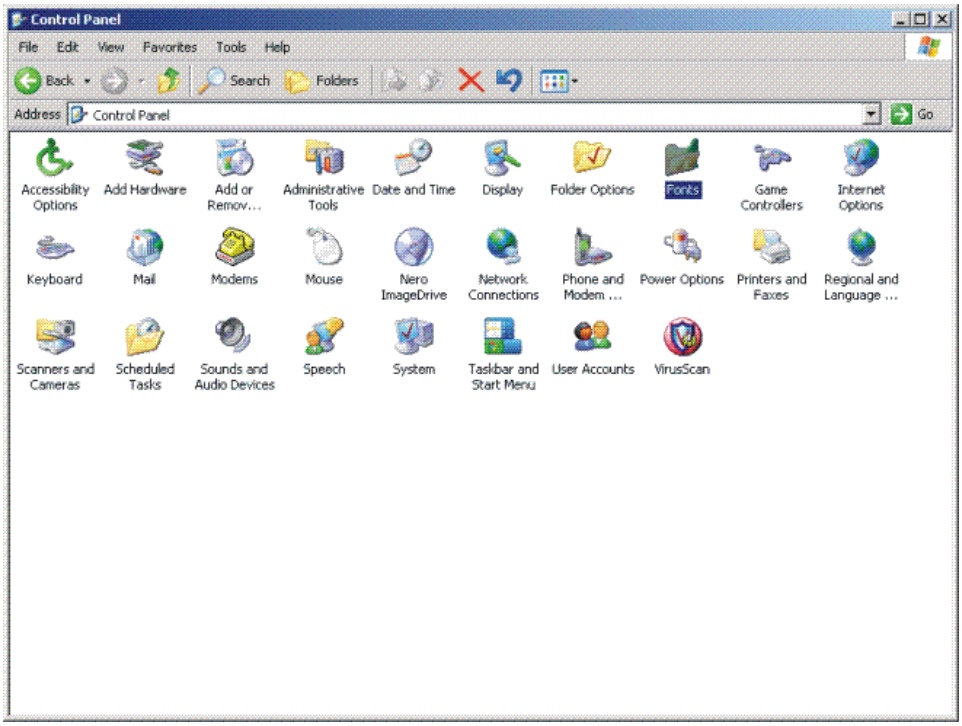
When using the **JPEG File Name** line type, make sure to specify the full file name of the **JPEG** image file you want to place on the form. The file itself must be located in the **Infinity POWER** program directory.

When using the **Font** line type, make sure to specify the **"Windows Font Name"** as it is described by the Windows Operating System and not the actual file name. Make sure to include all spaces, underline, commas and anything else that is defined for each font name into this field.

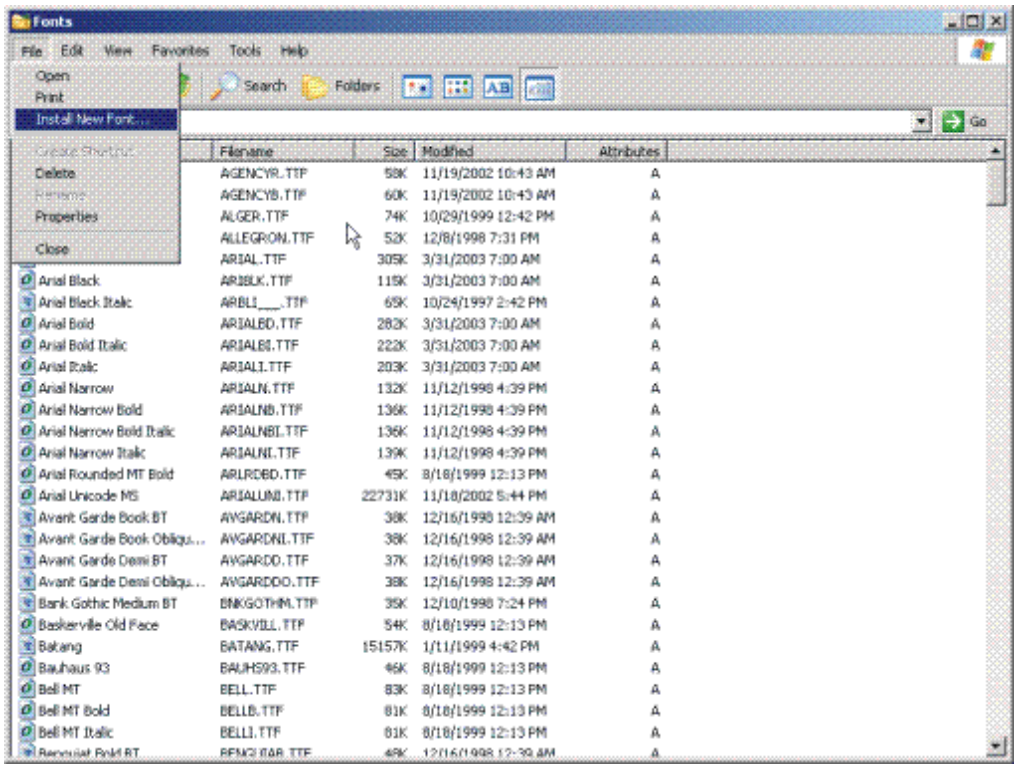
For instance, ***Data Pro Accounting Software*** includes the **3 of 9 Bar Code Font** with the installation of this software since many users will not have this font automatically loaded on their computers. This font is automatically installed if the Data Pro **"setclient"** utility is used to define all applicable icons and definitions on workstations within a company's network. You can view the instructions for this utility in the Windows Installation Guide or proceed to install this font and thereby name it into this field by following these instructions.

If you want to print **3 of 9 Barcodes** on any of your forms, you will need this special font installed on your system.

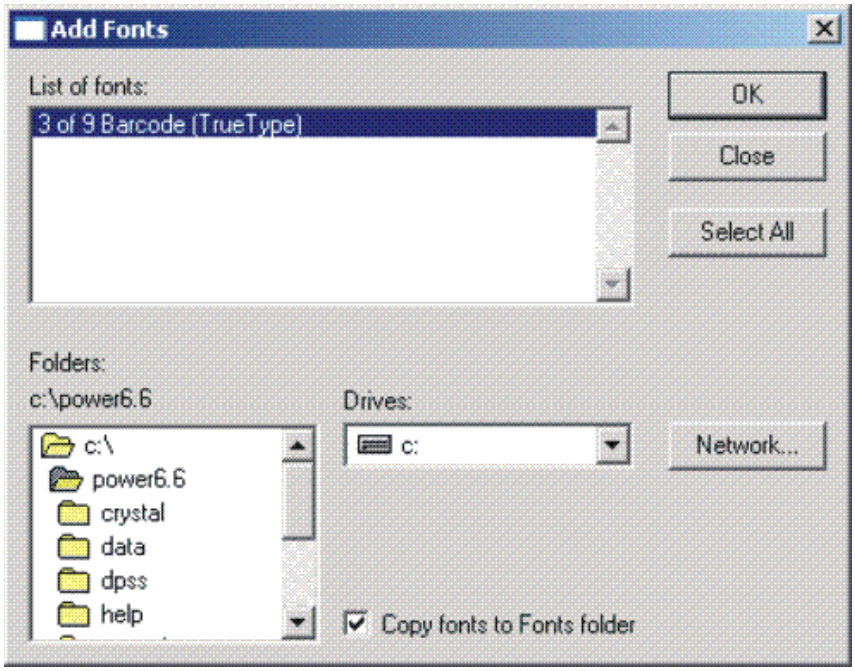
At the **Windows Desktop** for each client workstation, <click> on **Start, Setting, Control Panel** *(or whatever combination is required to get you access to the Control Panel under your version of Windows)*. This should bring you to the following screen.



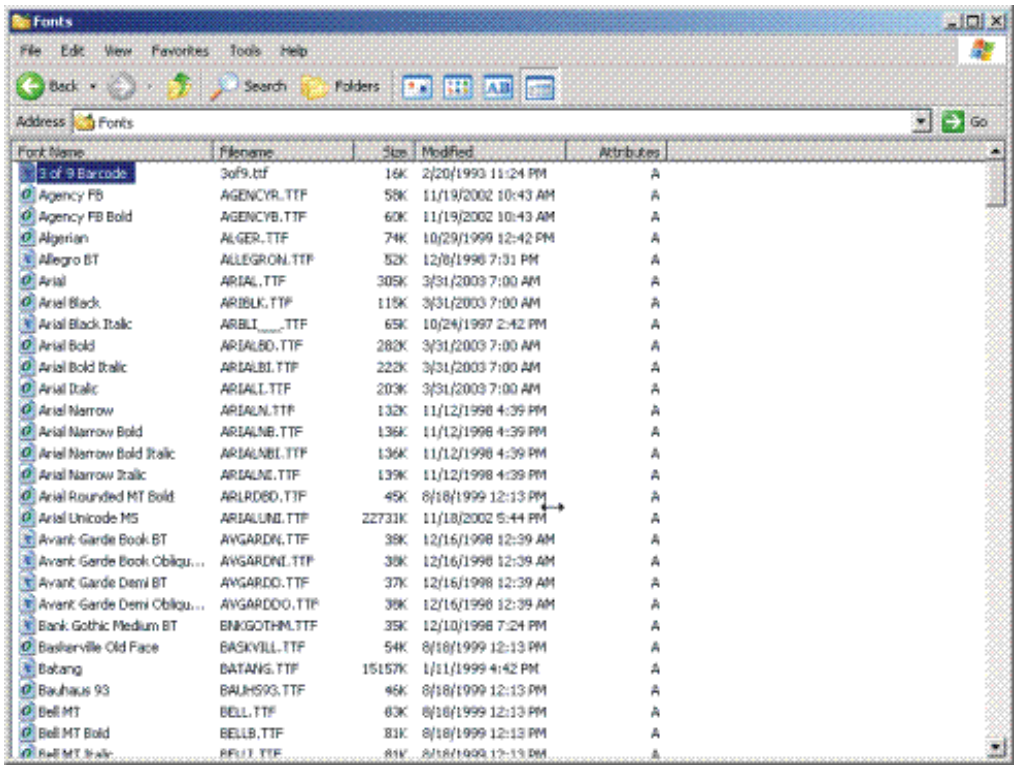
Double <click> on the **"Fonts"** icon. The following screen will appear listing out all of the fonts currently listed on your computer. <Click> on **"details view"** so that you may see the exact spelling of each font in order as shown below. Then, <click> on **"Install New Font"** as shown.



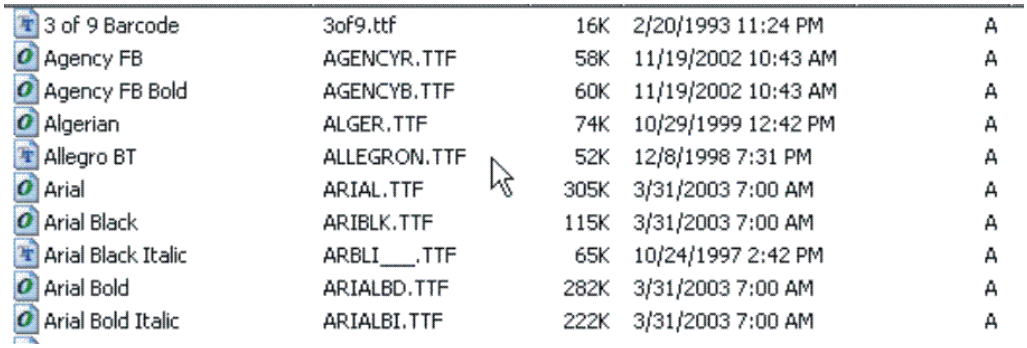
First make sure you specify the Drive Letter where your **Infinity POWER** programs are installed **(i.e. C:)** and then select the Folder in which the programs are installed **(i.e. POWER)**. Once you have these two items defined, the name of the **3 of 9 Barcode (True Type)** font will appear on your screen ready for installation as shown below. <Click> **OK** to continue.



The screen will display quickly an installation window and will disappear. When completed, you will notice that the **3 of 9 Barcode Font** should now appear at the top of your Font Listing as shown on the following screen.



Make sure to enter the name of the Windows font exactly as it is displayed and spelled in the left hand column under Font Name as shown below.



PRINT MAINTENANCE REPORT

This option provides a complete register of all detail entries made to design a form.

This report prints a complete register of all entries recorded for the selected form. When you select this option, you will be prompted for a form name.

Field Names:

Heading Information:
- Form System
- Description
- Page Length
- Page Width
- Compressed

Detail Information:
- Line Number
- Type
- Field ID
- Line
- Column
- CR
- Length
- Special
- Format
- Text/Field Description

PRINT FORM ALIGNMENT

This option prints the alignment of the chosen form.

This report prints the actual form you have created in the Forms Generator module. You may choose to print it on the actual form and test for alignment issues. You will be asked at the prompt to enter the form name you wish to align.

Your Printed Custom Form

This page intentionally left blank.

CHAPTER 3 FORM EXAMPLES

Form: APL0101
Form System: APC AP-Checks
Description: Laser Version of F0101 mod 02/04/2004 - pf
Page Length: 60
Page Width : 80
Compressed : No

Line No.	Type	Field ID	Line	Col	CR	Len	Special	Format	Text/Field Description
1	Field ID	Cnum	2	70		8	Print Always	%ld^^	Check Number
2	TEXT		5	7		58	After First Page		
3	Field ID	Checkamnt	5	7	0	0	First Page Only	%$** %d and %c/100 Dollars **	Check Amount
4	Field ID	Sysdate	9	52		8	Print Always	Fd	System Date
5	Field ID	Checkamnt	9	64	0	0	First Page Only	%16.2f^$$**, ^	Check Amount
6	Field ID	Address1	10	9		40	Print Always	Fs	Auto Format Address Line 1
7	Field ID	Address2	11	9		40	Print Always	Fs	Auto Format Address Line 2
8	Field ID	Address3	12	9		40	Print Always	Fs	Auto Format Address Line 3
9	Text		12	52		24	After First Page		
10	Field ID	Address4	13	9		40	Print Always	Fs	Auto Format Address Line 4
11	Field ID	Address5	14	9		40	Print Always	Fs	Auto Format Address Line 5
12	Field ID	Address6	15	9		40	Print Always	Fs	Auto Format Address Line 6
13	Field ID	Cnum	21	70		0	Print Always	%ld^^	Check Number
14	Text		23	1		65	Print Always	Inovice #	Type Date Description Total Amount
15	Text		23	66		12	Print Always		Discount
16	Trans Start		25	35					
17	Field Id	Transnum	0	1		10	Print Always	Fs	Transaction Number
18	Field ID	Transabbr	0	12		3	Print Always	Fs	Transaction Type (Abbr.)
19	Field ID	Transdate	0	17		8	Print Always	Fd	Transaction Date
20	Field ID	Oidesc	0	26		20	Print Always	Fs	Open Item Description

Line No.	Type	Field ID	Line	Col	CR	Len	Special	Format	Text/Field Description
21	Field ID	Transtotal	0	50	0	0	Print Always	Fdd	Transaction Total Amount
22	Field ID	Transdisc	0	67	0	0	Print Always	Ffd	Transaction Discount Amount
23	TransEnd								
24	Text		36	1		15	Print Always		Remittance for
25	Text		36	26		7	Last Page Only		Totals
26	Field ID	Gttrans	36	50	0	0	Last Page Only	Fdd	Total Transaction Amounts
27	Field ID	Gtdisc	36	67	0	0	Last Page Only	Ffd	Total Discount Amounts
28	Field ID	Remitname	37	1		30	Print Always	Fs	Remittance Name (:Vendor)
29	Text		38	19		5	Last Page Only		Date
30	Field ID	Sysdate	38	25		8	Last Page Only	Fd	System Date
31	Text		38	45		13	Last Page Only		Check Amount
32	Field ID	Checkamnt	38	63	0	0	Last Page Only	Fdd	Check Amount

* Number of records printed: 32

Infinity POWER Sample Company Inc. **Page 1**
Form Maintenance Report **(4) 04/30/2004**
Form: POF0702

Form System: POP PO-Purchase Order
Description: Std Production Form mod 01/31/2004 - pf
Page Length: 66
Page Width : 80
Compressed : No

Line No.	Type	Field ID / Text/Field Description	Line	Col.	Cr. Len.	Special	Format
1)	FIELD ID	sysdate System Date	2	58	8	PRINT ALWAYS	fd
2)	FIELD ID	pagenum Page Number	4	58	8	PRINT ALWAYS	%3d^^
3)	FIELD ID	duplab Duplicate Label	6	56	8	PRINT ALWAYS	fs
4)	FIELD ID	po Purchase Order Number	8	59	10	PRINT ALWAYS	fs
5)	FIELD ID	apaddress1 AP Auto Address Line 1	11	5	39	PRINT ALWAYS	fs
6)	FIELD ID	poaddress1 PO Auto Address Line 1	11	44	36	PRINT ALWAYS	fs
7)	FIELD ID	apaddress2 AP Auto Address Line 2	12	5	39	PRINT ALWAYS	fs
8)	FIELD ID	poaddress2 PO Auto Address Line 2	12	44	36	PRINT ALWAYS	fs
9)	FIELD ID	apaddress3 AP Auto Address Line 3	13	5	39	PRINT ALWAYS	fs
10)	FIELD ID	poaddress3 PO Auto Address Line 3	13	44	36	PRINT ALWAYS	fs
11)	FIELD ID	apaddress4 AP Auto Address Line 4	14	5	39	PRINT ALWAYS	fs
12)	FIELD ID	poaddress4 PO Auto Address Line 4	14	44	36	PRINT ALWAYS	fs
13)	FIELD ID	apaddress5 AP Auto Address Line 5	15	5	39	PRINT ALWAYS	fs
14)	FIELD ID	poaddress5 PO Auto Address Line 5	15	44	36	PRINT ALWAYS	fs
15)	FIELD ID	apaddress6 AP Auto Address Line 6	16	5	39	PRINT ALWAYS	fs
16)	FIELD ID	poaddress6 PO Auto Address Line 6	16	44	36	PRINT ALWAYS	fs
17)	FIELD ID	shipins Shipping Instructions	19	43	20	PRINT ALWAYS	fs
18)	FIELD ID	oidesc Open Item Description	23	1	20	PRINT ALWAYS	fs
19)	FIELD ID	date-req Date Required By	23	24	8	PRINT ALWAYS	fd
20)	FIELD ID	date-late Date Latest Shipment Accepted	23	35	8	PRINT ALWAYS	fd
21)	FIELD ID	vnum Vendor Number	23	45	10	PRINT ALWAYS	fs

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                                        Infinity POWER Sample Company Inc.                                  Page   2
                                             Form Maintenance Report                                  ( 4) 04/30/2004
                                                  Form: POF0702

Line No.  Type        Field ID    Line Col.  Cr. Len. Special                Format
                      Text/Field Description

  22)    FIELD ID     vso          23   58        10  PRINT ALWAYS            fs
                      Vendor's Sales Order
  23)    FIELD ID     jc-num       23   71        10  PRINT ALWAYS            fs
                      JC-Job Number
  24)    TRANS START              27   47

  25)    FIELD ID     vpart         0    1        20  PRINT ALWAYS            fs
                      Vendor's Part Number
  26)    FIELD ID     ides          0   23        30  PRINT ALWAYS            fs
                      Inventory/Item Description 1
  27)    FIELD ID     vprice        0   53    0    0  PRINT ALWAYS            ffim
                      Vendor's Price
  28)    FIELD ID     extamt        0   65    0    0  PRINT ALWAYS            fdd
                      Extended Amount Per Line
  29)    FIELD ID     jc-detail     0   23        20  PRINT ALWAYS            fs
                      JC-Detail Description
  30)    FIELD ID     im2           0   23        30  PRINT ALWAYS            fs
                      Inventory Description 2
  31)    FIELD ID     im3           0   23        30  PRINT ALWAYS            fs
                      Inventory Description 3
  32)    FIELD ID     im4           0   23        30  PRINT ALWAYS            fs
                      Inventory Description 4
  33)    FIELD ID     vqty          0    1    0    0  PRINT ALWAYS            iqty
                      Vendor's Quantity
  34)    FIELD ID     vum           0   12         4  PRINT ALWAYS            fs
                      Vendor's Unit of Measure
  35)    FIELD ID     inum          0   23        20  PRINT ALWAYS            fs
                      Inventory Part Number
  36)    FIELD ID     disc-line     0   59    0    0  PRINT ALWAYS            %6.0f^^
                      Discount Per Line
  37)    TEXT                       0   64         1  PRINT ALWAYS
                      %
  38)    TEXT                       0    1         1  PRINT ALWAYS

  39)    TRANS END

  40)    FIELD ID     sdisc        49   56    0    0  LAST PAGE ONLY          (%6.0f^^)
                      Sales Discount
  41)    FIELD ID     disc         49   65    0    0  LAST PAGE ONLY          fdd
                      Discount Amount
  42)    FIELD ID     terms        50    2        20  PRINT ALWAYS            fs
                      Terms Description
  43)    FIELD ID     taxnum       50   26        20  PRINT ALWAYS            fs
                      Tax Use Number
  44)    FIELD ID     subadis      50   65    0    0  LAST PAGE ONLY          fdd
                      Subtotal After Discount
  45)    FIELD ID     taxrate      51   56    0    0  LAST PAGE ONLY          (%6.0f^^)
                      Tax Rate
  46)    FIELD ID     tax          51   65    0    0  LAST PAGE ONLY          fdd
                      Tax Amount
```

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                                        Infinity POWER Sample Company Inc.                                    Page   3
                                             Form Maintenance Report                                    ( 4) 04/30/2004
                                                  Form: POF0702

Line No.  Type        Field ID    Line Col.  Cr. Len. Special                Format
                      Text/Field Description

  47)    FIELD ID     deposit      52   65    0    0  LAST PAGE ONLY          fdd
                      Deposit Amount
  48)    FIELD ID     totadep      55   65    0    0  LAST PAGE ONLY          fdd
                      Total After Deposit
  49)    FIELD ID     reqby        57   16        20  PRINT ALWAYS            fs
                      Requested By



* Number of records printed: 49
```

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                                        Infinity POWER Sample Company Inc.                                  Page   1
                                             Form Maintenance Report                                  ( 4) 04/30/2004
                                                  Form: ARF0202


Form System: ARI    AR-Invoice
Description: Standard Series Form Last mod 01/31/2004 - pf
Page Length: 66
Page Width : 80
Compressed : No

Line No.  Type        Field ID    Line Col.  Cr. Len. Special                Format
                      Text/Field Description

   1)    FIELD ID     sysdate       2   58         8  PRINT ALWAYS            fd
                      System Date
   2)    FIELD ID     transnum      2   68        10  PRINT ALWAYS            fs
                      Transaction Number
   3)    FIELD ID     pagenum       2   78         5  PRINT ALWAYS            %2d^^
                      Page Number
   4)    FIELD ID     transtype     4   60        20  PRINT ALWAYS            fs
                      Transaction Type Description
   5)    FIELD ID     arbilladd1    6    7        45  PRINT ALWAYS            fs
                      AR Bill Auto Address 1
   6)    FIELD ID     arbilladd2    7    7        45  PRINT ALWAYS            fs
                      AR Bill Auto Address 2
   7)    FIELD ID     arbilladd3    8    7        45  PRINT ALWAYS            fs
                      AR Bill Auto Address 3
   8)    FIELD ID     arbilladd4    9    7        45  PRINT ALWAYS            fs
                      AR Bill Auto Address 4
   9)    FIELD ID     arbilladd5   10    7        45  PRINT ALWAYS            fs
                      AR Bill Auto Address 5
  10)    FIELD ID     arbilladd6   11    7        45  PRINT ALWAYS            fs
                      AR Bill Auto Address 6
  11)    FIELD ID     opendesc     18    3        20  PRINT ALWAYS            fs
                      Open Item Description
  12)    FIELD ID     jobnum       18   25        10  PRINT ALWAYS            fs
                      Job Number
  13)    FIELD ID     salesnum     18   37         5  PRINT ALWAYS            fs
                      Salesman Number
  14)    FIELD ID     num          18   44        10  PRINT ALWAYS            fs
                      Customer Number
  15)    FIELD ID     ponum        18   56        10  PRINT ALWAYS            fs
                      Customer Purchase Order (PO)
  16)    FIELD ID     orderdate    18   68         8  PRINT ALWAYS            fd
                      Date of Order
  17)    TRANS START               23   48

  18)    FIELD ID     salescode     0    3         5  PRINT ALWAYS            fs
                      Sales Code
  19)    FIELD ID     qty           0   10    0    0  PRINT ALWAYS            iqty
                      Quantity
  20)    FIELD ID     invdesc1      0   22        30  PRINT ALWAYS            fs
                      Description
  21)    FIELD ID     unitprice     0   54    0    0  PRINT ALWAYS            %10.2f^,$^
                      Unit Price
```

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                                    Infinity POWER Sample Company Inc.                                  Page   2
                                         Form Maintenance Report                                  ( 4) 04/30/2004
                                              Form: ARF0202

Line No.  Type        Field ID    Line Col.  Cr. Len. Special                Format
                      Text/Field Description

  22)    FIELD ID     extprice      0   66    0    0  PRINT ALWAYS            %14.2f^,$^
                      Extended Price
  23)    FIELD ID     invdesc2      0   22        30  PRINT ALWAYS            fs
                      Inventory Description Line 2
  24)    FIELD ID     invdesc3      0   22        30  PRINT ALWAYS            fs
                      Inventory Description Line 3
  25)    FIELD ID     invdesc4      0   22        30  PRINT ALWAYS            fs
                      Inventory Description Line 4
  26)    TRANS END

  27)    FIELD ID     subtotaft    49   66    0    0  LAST PAGE ONLY          %14.2f^,$^
                      Subtotal After Discount
  28)    FIELD ID     termdesc     50    9        20  LAST PAGE ONLY          fs
                      Terms Description
  29)    FIELD ID     taxdesc      50   51        12  LAST PAGE ONLY          (%12s^^)
                      Tax Rate Description
  30)    FIELD ID     taxamt       50   66    0    0  LAST PAGE ONLY          %14.2f^,$^
                      Tax Amount
  31)    FIELD ID     invtotbef    52   66    0    0  LAST PAGE ONLY          %14.2f^,$^
                      Invoice Total Before Deposit
  32)    FIELD ID     deposit      54   66    0    0  LAST PAGE ONLY          %14.2f^,$^
                      Deposit Amount
  33)    FIELD ID     invtotless   55   66    0    0  LAST PAGE ONLY          %14.2f^,$^
                      Invoice Total Less Deposit



* Number of records printed: 33
```

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Run: 12:13P                                  Infinity POWER Sample Company Inc.                                  Page   1
                                                  Form Maintenance Report                                ( 4) 04/30/2004
                                                       Form: SOL0401


Form System: SOI    SO-All forms
Description: Standard Series Form Last mod 01/30/2004 - pf
Page Length: 60
Page Width : 80
Compressed : No

Line No.  Type        Field ID    Line Col.  Cr. Len. Special                Format
                      Text/Field Description

   1)    FIELD ID     sysdate       8   57         8  PRINT ALWAYS            fd
                      System Date
   2)    FIELD ID     sonum         8   66        10  PRINT ALWAYS            fs
                      Sales Order Number
   3)    FIELD ID     pagenum       8   77         5  PRINT ALWAYS            %3d^^
                      Page Number
   4)    FIELD ID     trantyped    10   57        20  PRINT ALWAYS            fs
                      Transaction Type Description
   5)    FIELD ID     sobilladd1   13    7        43  PRINT ALWAYS            fs
                      SO Bill Auto Address 1
   6)    FIELD ID     soshipadd1   13   50        30  PRINT ALWAYS            fs
                      SO Ship Auto Address 1
   7)    FIELD ID     sobilladd2   14    7        43  PRINT ALWAYS            fs
                      SO Bill Auto Address 2
   8)    FIELD ID     soshipadd2   14   50        30  PRINT ALWAYS            fs
                      SO Ship Auto Address 2
   9)    FIELD ID     sobilladd3   15    7        43  PRINT ALWAYS            fs
                      SO Bill Auto Address 3
  10)    FIELD ID     soshipadd3   15   50        30  PRINT ALWAYS            fs
                      SO Ship Auto Address 3
  11)    FIELD ID     sobilladd4   16    7        43  PRINT ALWAYS            fs
                      SO Bill Auto Address 4
  12)    FIELD ID     soshipadd4   16   50        30  PRINT ALWAYS            fs
                      SO Ship Auto Address 4
  13)    FIELD ID     sobilladd5   17    7        43  PRINT ALWAYS            fs
                      SO Bill Auto Address 5
  14)    FIELD ID     soshipadd5   17   50        30  PRINT ALWAYS            fs
                      SO Ship Auto Address 5
  15)    FIELD ID     sobilladd6   18    7        43  PRINT ALWAYS            fs
                      SO Bill Auto Address 6
  16)    FIELD ID     soshipadd6   18   50        30  PRINT ALWAYS            fs
                      SO Ship Auto Address 6
  17)    FIELD ID     oidesc       21    1        20  PRINT ALWAYS            fs
                      Open Item Description
  18)    FIELD ID     jobnum       21   24        10  PRINT ALWAYS            fs
                      Job Number
  19)    FIELD ID     sonum        25    1        10  PRINT ALWAYS            fs
                      Sales Order Number
  20)    FIELD ID     dorder       25   12         8  PRINT ALWAYS            fd
                      Date Ordered
  21)    FIELD ID     cnum         25   21        10  PRINT ALWAYS            fs
                      Customer Number
```

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Run: 12:13P                              Infinity POWER Sample Company Inc.                              Page   2
                                              Form Maintenance Report                              ( 4) 04/30/2004
                                                   Form: SOL0401

Line No.  Type        Field ID    Line Col.  Cr. Len. Special               Format
                      Text/Field Description

  22)    FIELD ID     slm          25   32         5  PRINT ALWAYS           fs
                      Salesman Number
  23)    FIELD ID     cpo          25   38        10  PRINT ALWAYS           fs
                      Customer PO #
  24)    FIELD ID     shipinstr    25   50        20  PRINT ALWAYS           fs
                      Shipping Instructions
  25)    FIELD ID     schedshipd   25   72         8  PRINT ALWAYS           fs
                      Scheduled Ship To Date
  26)    TRANS START               29   53

  27)    FIELD ID     qtyord        0    1    0    0  PRINT ALWAYS           iqty
                      Quantity Ordered
  28)    FIELD ID     qtyrdybill    0   11    0    0  PRINT ALWAYS           iqty
                      Quantity Ready to Bill
  29)    FIELD ID     qtybackord    0   21    0    0  PRINT ALWAYS           iqty
                      Quantity on Backorder
  30)    FIELD ID     um            0   33         4  PRINT ALWAYS           fs
                      Unit of Measure
  31)    FIELD ID     price         0   42    0    0  PRINT ALWAYS           fim
                      Unit Price
  32)    FIELD ID     disc          0   58    0    0  PRINT ALWAYS           %6.3f^^
                      Line Discount
  33)    FIELD ID     exordprice    0   64    0    0  PRINT ALWAYS           fdd
                      Extended Order Price
  34)    FIELD ID     inventnum     0   33        20  PRINT ALWAYS           fs
                      Inventory Number
  35)    FIELD ID     desc          0   33        30  PRINT ALWAYS           fs
                      Description
  36)    FIELD ID     l2imdesc      0   33        30  PRINT ALWAYS           fs
                      Line #2 of IM Description
  37)    FIELD ID     l3imdesc      0   33        30  PRINT ALWAYS           fs
                      Line #3 of IM Description
  38)    FIELD ID     l4imdesc      0   33        30  PRINT ALWAYS           fs
                      Line #4 of IM Description
  39)    TRANS END

  40)    FIELD ID     subtot       54   64    0    0  LAST PAGE ONLY         fdd
                      Subtotal Before Discount
  41)    FIELD ID     terms        55    8        20  PRINT ALWAYS           fs
                      Terms Description
  42)    FIELD ID     ovdiscperc   55   56    0    0  LAST PAGE ONLY         (%6.3f^^)
                      Overall Discount Percent
  43)    FIELD ID     discamt      55   64    0    0  LAST PAGE ONLY         fdd
                      Discount Amount
  44)    FIELD ID     taxdesc      56   50        12  LAST PAGE ONLY         (%12s^^)
                      Tax Rate Description
  45)    FIELD ID     taxamt       56   64    0    0  LAST PAGE ONLY         fdd
                      Tax Amount
  46)    FIELD ID     framt        57   64    0    0  LAST PAGE ONLY         fdd
                      Freight Amount
```

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Run: 12:13P                                  Infinity POWER Sample Company Inc.                                  Page   3
                                                  Form Maintenance Report                                  ( 4) 04/30/2004
                                                       Form: SOL0401

Line No.  Type        Field ID    Line Col.  Cr. Len. Special                Format
                      Text/Field Description

  47)    FIELD ID     invtotdep    58   64    0    0  LAST PAGE ONLY          fdd
                      Invoice Total Before Deposit
  48)    FIELD ID     depamt       59   64    0    0  LAST PAGE ONLY          fdd
                      Deposit Amount
  49)    FIELD ID     invtotldep   60   64    0    0  LAST PAGE ONLY          fdd
                      Invoice Total Less Deposit



* Number of records printed: 49
```

```
Run: 12:13P                              Infinity POWER Sample Company Inc.                              Page   1
                                              Form Maintenance Report                              ( 4) 04/30/2004
                                                   Form: PRL0101


Form System: PRC    PR-Check
Description: L0101 w/Dbl Stub - 04/27/2004 - J.Buchberger
Page Length: 60
Page Width : 80
Compressed : No

Line No.  Type       Field ID    Line Col.  Cr. Len. Special               Format
                     Text/Field Description

   1)    FIELD ID    checknum      3   70         8  PRINT ALWAYS           fs
                     Check Number
   2)    FIELD ID    netcheck      6    7    0    8  PRINT ALWAYS           %$** %dand %c/100 Dollars **
                     Net Check Amount
   3)    FIELD ID    sysdate       9   52         8  PRINT ALWAYS           fd
                     System Date
   4)    FIELD ID    netcheck      9   64    0    0  PRINT ALWAYS           %16.2f^**$$,^
                     Net Check Amount
   5)    FIELD ID    ename        12    9        30  PRINT ALWAYS           %s^r^
                     Employee Name
   6)    FIELD ID    addr1        13    9        25  PRINT ALWAYS           fs
                     Address Line 1
   7)    FIELD ID    addr2        14    9        25  PRINT ALWAYS           fs
                     Address Line 2
   8)    FIELD ID    city         15    9        15  PRINT ALWAYS           fs
                     City
   9)    TEXT                     15    0         2  PRINT ALWAYS
                     ,
  10)    FIELD ID    state        15    0         2  PRINT ALWAYS           fs
                     State
  11)    TEXT                     15    0         2  PRINT ALWAYS

  12)    FIELD ID    zip          15    0        10  PRINT ALWAYS           fs
                     Zip Code
  13)    FIELD ID    checknum     21   70         8  PRINT ALWAYS           fs
                     Check Number
  14)    TEXT                     23    1        65  PRINT ALWAYS
                        Type    Hours  Earn  Amount   Ded   Amount              Curre
  15)    TEXT                     23   66        15  PRINT ALWAYS
                     nt     Y-T-D
  16)    FIELD ID    incdept      25    1         0  PRINT ALWAYS           %d
                     Increment Department Pay Data
  17)    FIELD ID    hourstype    25    1        10  PRINT ALWAYS           fs
                     Hours Type
  18)    FIELD ID    curhours     25   12    0    0  PRINT ALWAYS           %6.2f^^
                     Current Hours
  19)    FIELD ID    incearn      25   19         0  PRINT ALWAYS           %d
                     Increment Earning Data
  20)    FIELD ID    spt          25   19         3  PRINT ALWAYS           fs
                     Special Pay Type
  21)    FIELD ID    spamt        25   24    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Amount
```

```
Run: 12:13P                              Infinity POWER Sample Company Inc.                              Page   2
                                              Form Maintenance Report                              ( 4) 04/30/2004
                                                   Form: PRL0101

Line No.  Type       Field ID    Line Col.  Cr. Len. Special               Format
                     Text/Field Description

  22)    FIELD ID    incded       25   34         0  PRINT ALWAYS           %d
                     Increment Deduction Data
  23)    FIELD ID    dedtype      25   34         3  PRINT ALWAYS           fs
                     Special Pay - Deduction Desc.
  24)    FIELD ID    dedamt       25   41    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Deduction Amount
  25)    TEXT                     25   49         5  PRINT ALWAYS
                     Gross
  26)    FIELD ID    curgrwages   25   59    0    0  PRINT ALWAYS           %10.2f^$$,^
                     Current Gross Wages
  27)    FIELD ID    ytdgrwages   25   69    0    0  PRINT ALWAYS           %12.2f^$$,^
                     Year-to-Date Gross Wages
  28)    FIELD ID    incdept      26    1         0  PRINT ALWAYS           %d
                     Increment Department Pay Data
  29)    FIELD ID    hourstype    26    1        10  PRINT ALWAYS           fs
                     Hours Type
  30)    FIELD ID    curhours     26   12    0    0  PRINT ALWAYS           %6.2f^^
                     Current Hours
  31)    FIELD ID    incearn      26   19         0  PRINT ALWAYS           %d
                     Increment Earning Data
  32)    FIELD ID    spt          26   19         3  PRINT ALWAYS           fs
                     Special Pay Type
  33)    FIELD ID    spamt        26   24    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Amount
  34)    FIELD ID    incded       26   34         0  PRINT ALWAYS           %d
                     Increment Deduction Data
  35)    FIELD ID    dedtype      26   34         3  PRINT ALWAYS           fs
                     Special Pay - Deduction Desc.
  36)    FIELD ID    dedamt       26   41    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Deduction Amount
  37)    TEXT                     26   49         9  PRINT ALWAYS
                     Soc. Sec.
  38)    FIELD ID    cursstax     26   59    0    0  PRINT ALWAYS           %10.2f^$$,^
                     Current Social Security Tax
  39)    FIELD ID    ytdsstax     26   69    0    0  PRINT ALWAYS           %12.2f^$$,^
                     YTD Social Security Tax
  40)    FIELD ID    incdept      27    1         0  PRINT ALWAYS           %d
                     Increment Department Pay Data
  41)    FIELD ID    hourstype    27    1        10  PRINT ALWAYS           fs
                     Hours Type
  42)    FIELD ID    curhours     27   12    0    0  PRINT ALWAYS           %6.2f
                     Current Hours
  43)    FIELD ID    incearn      27   19         0  PRINT ALWAYS           %d
                     Increment Earning Data
  44)    FIELD ID    spt          27   19         3  PRINT ALWAYS           fs
                     Special Pay Type
  45)    FIELD ID    spamt        27   24    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Amount
  46)    FIELD ID    incded       27   34         0  PRINT ALWAYS           %d
                     Increment Deduction Data
```

```
Run: 12:13P                          Infinity POWER Sample Company Inc.                          Page   3
                                          Form Maintenance Report                          ( 4) 04/30/2004
                                               Form: PRL0101

Line No.  Type       Field ID    Line Col.  Cr. Len. Special               Format
                     Text/Field Description

  47)    FIELD ID    dedtype      27   34         3  PRINT ALWAYS           fs
                     Special Pay - Deduction Desc.
  48)    FIELD ID    dedamt       27   41    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Deduction Amount
  49)    TEXT                     27   49         8  PRINT ALWAYS
                     Medicare
  50)    FIELD ID    curmedtax    27   59    0    0  PRINT ALWAYS           %10.2f^$$,^
                     Current Medicare Tax
  51)    FIELD ID    ytdmeditax   27   69    0    0  PRINT ALWAYS           %12.2f^$$,^
                     YTD Medicare Tax
  52)    FIELD ID    incdept      28    1         0  PRINT ALWAYS           %d
                     Increment Department Pay Data
  53)    FIELD ID    hourstype    28    1        10  PRINT ALWAYS           fs
                     Hours Type
  54)    FIELD ID    curhours     28   12    0    0  PRINT ALWAYS           %6.2f^^
                     Current Hours
  55)    FIELD ID    incearn      28   19         0  PRINT ALWAYS           %d
                     Increment Earning Data
  56)    FIELD ID    spt          28   19         3  PRINT ALWAYS           fs
                     Special Pay Type
  57)    FIELD ID    spamt        28   24    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Amount
  58)    FIELD ID    incded       28   34         0  PRINT ALWAYS           %d
                     Increment Deduction Data
  59)    FIELD ID    dedtype      28   34         3  PRINT ALWAYS           fs
                     Special Pay - Deduction Desc.
  60)    FIELD ID    dedamt       28   41    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Deduction Amount
  61)    FIELD ID    inctax       28   49         0  PRINT ALWAYS           %d
                     Increment on Tax Table
  62)    FIELD ID    taxtable     28   49         5  PRINT ALWAYS           fs
                     Tax Table
  63)    FIELD ID    curtaxamt    28   59    0    0  PRINT ALWAYS           %10.2f^$$,^
                     Current Tax Amount
  64)    FIELD ID    ytdtaxamt    28   69    0    0  PRINT ALWAYS           %12.2f^$$,^
                     Year-to-Date Tax Amount
  65)    FIELD ID    incdept      29    1         0  PRINT ALWAYS           %d
                     Increment Department Pay Data
  66)    FIELD ID    hourstype    29    1        10  PRINT ALWAYS           fs
                     Hours Type
  67)    FIELD ID    curhours     29   12    0    0  PRINT ALWAYS           %6.2f^^
                     Current Hours
  68)    FIELD ID    incearn      29   19         0  PRINT ALWAYS           %d
                     Increment Earning Data
  69)    FIELD ID    spt          29   19         3  PRINT ALWAYS           fs
                     Special Pay Type
  70)    FIELD ID    spamt        29   24    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Amount
  71)    FIELD ID    incded       29   34         0  PRINT ALWAYS           %d
                     Increment Deduction Data
```

```
Run: 12:13P                              Infinity POWER Sample Company Inc.                              Page   4
                                              Form Maintenance Report                              ( 4) 04/30/2004
                                                   Form: PRL0101

Line No.  Type       Field ID    Line Col.  Cr. Len. Special               Format
                     Text/Field Description

  72)    FIELD ID    dedtype      29   34         3  PRINT ALWAYS           fs
                     Special Pay - Deduction Desc.
  73)    FIELD ID    dedamt       29   41    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Deduction Amount
  74)    FIELD ID    inctax       29   49         0  PRINT ALWAYS           %d
                     Increment on Tax Table
  75)    FIELD ID    taxtable     29   49         5  PRINT ALWAYS           fs
                     Tax Table
  76)    FIELD ID    curtaxamt    29   59    0    0  PRINT ALWAYS           %10.2f^$$,^
                     Current Tax Amount
  77)    FIELD ID    ytdtaxamt    29   69    0    0  PRINT ALWAYS           %12.2f^$$,^
                     Year-to-Date Tax Amount
  78)    FIELD ID    incdept      30    1         0  PRINT ALWAYS           %d
                     Increment Department Pay Data
  79)    FIELD ID    hourstype    30    1        10  PRINT ALWAYS           fs
                     Hours Type
  80)    FIELD ID    curhours     30   12    0    0  PRINT ALWAYS           %6.2f^^
                     Current Hours
  81)    FIELD ID    incearn      30   19         0  PRINT ALWAYS           %d
                     Increment Earning Data
  82)    FIELD ID    spt          30   19         3  PRINT ALWAYS           fs
                     Special Pay Type
  83)    FIELD ID    spamt        30   24    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Amount
  84)    FIELD ID    incded       30   34         0  PRINT ALWAYS           %d
                     Increment Deduction Data
  85)    FIELD ID    dedtype      30   34         3  PRINT ALWAYS           fs
                     Special Pay - Deduction Desc.
  86)    FIELD ID    dedamt       30   41    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Deduction Amount
  87)    FIELD ID    inctax       30   49         0  PRINT ALWAYS           %d
                     Increment on Tax Table
  88)    FIELD ID    taxtable     30   49         5  PRINT ALWAYS           fs
                     Tax Table
  89)    FIELD ID    curtaxamt    30   59    0    0  PRINT ALWAYS           %10.2f^$$,^
                     Current Tax Amount
  90)    FIELD ID    ytdtaxamt    30   69    0    0  PRINT ALWAYS           %12.2f^$$,^
                     Year-to-Date Tax Amount
  91)    FIELD ID    incdept      31    1         0  PRINT ALWAYS           %d
                     Increment Department Pay Data
  92)    FIELD ID    hourstype    31    1        10  PRINT ALWAYS           fs
                     Hours Type
  93)    FIELD ID    curhours     31   12    0    0  PRINT ALWAYS           %6.2f^^
                     Current Hours
  94)    FIELD ID    incearn      31   19         0  PRINT ALWAYS           %d
                     Increment Earning Data
  95)    FIELD ID    spt          31   19         3  PRINT ALWAYS           fs
                     Special Pay Type
  96)    FIELD ID    spamt        31   24    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Amount
```

```
Run: 12:13P                              Infinity POWER Sample Company Inc.                              Page   5
                                              Form Maintenance Report                                ( 4) 04/30/2004
                                                   Form: PRL0101

Line No.  Type       Field ID    Line Col.  Cr. Len. Special               Format
                     Text/Field Description

  97)    FIELD ID    incded       31   34         0  PRINT ALWAYS           %d
                     Increment Deduction Data
  98)    FIELD ID    dedtype      31   34         3  PRINT ALWAYS           fs
                     Special Pay - Deduction Desc.
  99)    FIELD ID    dedamt       31   41    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Deduction Amount
 100)    FIELD ID    inctax       31   49         0  PRINT ALWAYS           %d
                     Increment on Tax Table
 101)    FIELD ID    taxtable     31   49         5  PRINT ALWAYS           fs
                     Tax Table
 102)    FIELD ID    curtaxamt    31   59    0    0  PRINT ALWAYS           %10.2f^$$,^
                     Current Tax Amount
 103)    FIELD ID    ytdtaxamt    31   69    0    0  PRINT ALWAYS           %12.2f^$$,^
                     Year-to-Date Tax Amount
 104)    FIELD ID    incdept      32    1         0  PRINT ALWAYS           %d
                     Increment Department Pay Data
 105)    FIELD ID    hourstype    32    1        10  PRINT ALWAYS           fs
                     Hours Type
 106)    FIELD ID    curhours     32   12    0    0  PRINT ALWAYS           %6.2f^^
                     Current Hours
 107)    FIELD ID    incearn      32   19         0  PRINT ALWAYS           %d
                     Increment Earning Data
 108)    FIELD ID    spt          32   19         3  PRINT ALWAYS           fs
                     Special Pay Type
 109)    FIELD ID    spamt        32   24    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Amount
 110)    FIELD ID    incded       32   34         0  PRINT ALWAYS           %d
                     Increment Deduction Data
 111)    FIELD ID    dedtype      32   34         3  PRINT ALWAYS           fs
                     Special Pay - Deduction Desc.
 112)    FIELD ID    dedamt       32   41    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Deduction Amount
 113)    FIELD ID    inctax       32   49         0  PRINT ALWAYS           %d
                     Increment on Tax Table
 114)    FIELD ID    taxtable     32   49         5  PRINT ALWAYS           fs
                     Tax Table
 115)    FIELD ID    curtaxamt    32   59    0    0  PRINT ALWAYS           %10.2f^$$,^
                     Current Tax Amount
 116)    FIELD ID    ytdtaxamt    32   69    0    0  PRINT ALWAYS           %12,2f^$$,^
                     Year-to-Date Tax Amount
 117)    FIELD ID    incdept      33    1         0  PRINT ALWAYS           %d
                     Increment Department Pay Data
 118)    FIELD ID    hourstype    33    1        10  PRINT ALWAYS           fs
                     Hours Type
 119)    FIELD ID    curhours     33   12    0    0  PRINT ALWAYS           %6.2f^^
                     Current Hours
 120)    FIELD ID    incearn      33   19         0  PRINT ALWAYS           %d
                     Increment Earning Data
 121)    FIELD ID    spt          33   19         3  PRINT ALWAYS           fs
                     Special Pay Type
```

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Run: 12:13P                              Infinity POWER Sample Company Inc.                              Page   6
                                              Form Maintenance Report                              ( 4) 04/30/2004
                                                   Form: PRL0101

Line No.  Type       Field ID    Line Col.  Cr. Len. Special               Format
                     Text/Field Description

 122)    FIELD ID    spamt        33   24    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Amount
 123)    FIELD ID    incded       33   34         0  PRINT ALWAYS           %d
                     Increment Deduction Data
 124)    FIELD ID    dedtype      33   34         3  PRINT ALWAYS           fs
                     Special Pay - Deduction Desc.
 125)    FIELD ID    dedamt       33   41    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Deduction Amount
 126)    FIELD ID    incdept      34    1         0  PRINT ALWAYS           %d
                     Increment Department Pay Data
 127)    FIELD ID    hourstype    34    1        10  PRINT ALWAYS           fs
                     Hours Type
 128)    FIELD ID    curhours     34   12    0    0  PRINT ALWAYS           %6.2f^^
                     Current Hours
 129)    FIELD ID    incearn      34   19         0  PRINT ALWAYS           %d
                     Increment Earning Data
 130)    FIELD ID    spt          34   19         3  PRINT ALWAYS           fs
                     Special Pay Type
 131)    FIELD ID    spamt        34   24    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Amount
 132)    FIELD ID    incded       34   34         0  PRINT ALWAYS           %d
                     Increment Deduction Data
 133)    FIELD ID    dedtype      34   34         3  PRINT ALWAYS           fs
                     Special Pay - Deduction Desc.
 134)    FIELD ID    dedamt       34   41    0    0  PRINT ALWAYS           %7.2f^$$,^
                     Special Pay Deduction Amount
 135)    FIELD ID    ename        37    1        30  PRINT ALWAYS           fs
                     Employee Name
 136)    TEXT                     37   32         8  PRINT ALWAYS
                     Period:
 137)    FIELD ID    pdbeg        37    0         8  PRINT ALWAYS           fd
                     Period Beginning Date
 138)    TEXT                     37    0         3  PRINT ALWAYS
                      -
 139)    FIELD ID    pdend        37    0         8  PRINT ALWAYS           fd
                     Period Ending Date
 140)    TEXT                     38    1         7  PRINT ALWAYS
                     S.S.#:
 141)    FIELD ID    esocsec      38    0        12  PRINT ALWAYS           fs
                     Employee Social Security #
 142)    TEXT                     38   25         6  PRINT ALWAYS
                     Date:
 143)    FIELD ID    sysdate      38    0         8  PRINT ALWAYS           fd
                     System Date
 144)    TEXT                     38   50        13  PRINT ALWAYS
                     Check Amount:
 145)    FIELD ID    netcheck     38   63    0    0  PRINT ALWAYS           fdd
                     Net Check Amount
 146)    FIELD ID    checknum     42   70         8  PRINT ALWAYS           fs
                     Check Number
```

```
Run: 12:13P                              Infinity POWER Sample Company Inc.                              Page   7
                                              Form Maintenance Report                                ( 4) 04/30/2004
                                                   Form: PRL0101

Line No.  Type       Field ID    Line Col.  Cr. Len. Special               Format
                     Text/Field Description

 147)    TEXT                     44    1       23  PRINT ALWAYS
                     Payroll Remittance For:
 148)    FIELD ID    ename        46    1       30  PRINT ALWAYS            fs
                     Employee Name
 149)    TEXT                     46   57        6  PRINT ALWAYS
                     Date:
 150)    FIELD ID    sysdate      46    0        8  PRINT ALWAYS            fd
                     System Date
 151)    TEXT                     47    1        6  PRINT ALWAYS
                     S.S#:
 152)    FIELD ID    esocsec      47    0       12  PRINT ALWAYS            fs
                     Employee Social Security #
 153)    TEXT                     49    1        8  PRINT ALWAYS
                     Period:
 154)    FIELD ID    pdbeg        49    0        8  PRINT ALWAYS            fd
                     Period Beginning Date
 155)    TEXT                     49    0        3  PRINT ALWAYS
                      -
 156)    FIELD ID    pdend        49    0        8  PRINT ALWAYS            fd
                     Period Ending Date
 157)    TEXT                     49   47       25  PRINT ALWAYS
                     Current Pay Data Summary:
 158)    TEXT                     51   40       22  PRINT ALWAYS
                     Unadjusted Gross     :
 159)    FIELD ID    curgrosunj   51   67    0    0  PRINT ALWAYS            ffd
                     Cur Un-Adjusted Gross Wages
 160)    TEXT                     52   42       11  PRINT ALWAYS
                     Less:
 161)    TEXT                     53   42       20  PRINT ALWAYS
                     Non-Cash Earnings  :
 162)    FIELD ID    ncearn       53   67    0    0  PRINT ALWAYS            ffd
                     Non-Cash Earnings
 163)    TEXT                     54   42       20  PRINT ALWAYS
                     Payroll Deductions :
 164)    FIELD ID    deduct       54   67    0    0  PRINT ALWAYS            ffd
                     Deductions Total
 165)    TEXT                     55   42       20  PRINT ALWAYS
                     Total FICA         :
 166)    FIELD ID    totficaamt   55   67    0    0  PRINT ALWAYS            ffd
                     Total Fica Amount
 167)    TEXT                     56   42       20  PRINT ALWAYS
                     Total Taxes        :
 168)    FIELD ID    taxlfica     56   67    0    0  PRINT ALWAYS            ffd
                     Total Cur. Tax Amt. Less FICA
 169)    TEXT                     57   67       12  PRINT ALWAYS
                     ------------
 170)    TEXT                     58   40       22  PRINT ALWAYS
                     Net Check Amount     :
 171)    FIELD ID    netcheck     58   67    0    0  PRINT ALWAYS            ffd
                     Net Check Amount
```

```
Run: 12:13P                                  Infinity POWER Sample Company Inc.                                  Page   8
                                                  Form Maintenance Report                                  ( 4) 04/30/2004
                                                       Form: PRL0101

Line No.  Type        Field ID    Line Col.  Cr. Len. Special                Format
                      Text/Field Description

 172)    TEXT                     59   67        12  PRINT ALWAYS
                      ============

* Number of records printed: 172
```

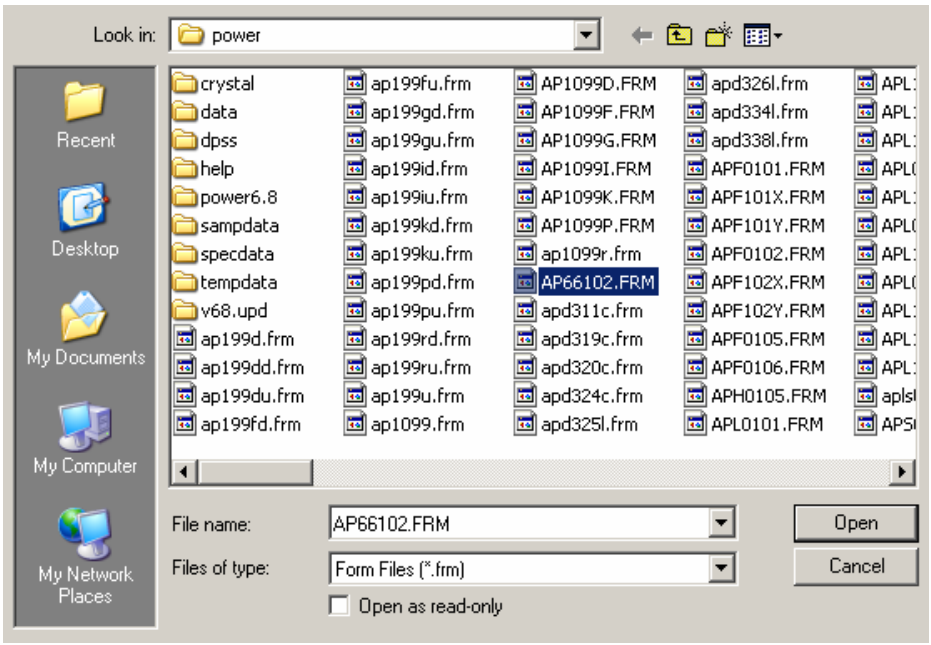
CHAPTER 4 PRINT REPORTS

This section includes a description of each report generated by the **Forms Generator** module. The reports included here reflect sample information input into the sample company **"INS - Infinity POWER Sample Company"** and only reflect an example of the way a company may utilize certain features within this module. All modules are designed to be extremely flexible in the way you may organize data and print the corresponding reports accordingly.

PRINT MAINTENANCE REPORT

This option provides a complete register of all detail entries made to design a form.

This report prints a complete register of all entries recorded for the selected form. When you select this option, you will be prompted for a form name.



Field Names:

Heading Information:
- Form System
- Description
- Page Length
- Page Width
- Compressed

Detail Information:
- Line Number
- Type
- Field ID
- Line
- Column
- CR
- Length
- Special
- Format
- Text/Field Description

Sample Maintenance Report

Form System: APC AP-Checks
Description: mm/dd/yyyy 09/02/99 - pf to 66lpp - rli
Page Length: 66
Page Width : 80
Compressed : No

Line No. Type Field ID Line Col. Cr. Len. Special Format
Text/Field Description/JPEG File Name/Font Name
Font Color Pitch Bold Ital Undl Strk

1) FIELD ID cnum 1 70 8
Check Number
2) TEXT 3 1 65 PRINT ALWAYS
Invoice # Type Date Description Total Amount
3) TEXT 3 66 12 PRINT ALWAYS
Discount
4) TRANS START 5 15
5) FIELD ID transnum 0 1 10
Transaction Number
6) FIELD ID transabbr 0 12 3
Transaction Type (Abbr.)
7) FIELD ID transdate 0 16 8
Transaction Date
8) FIELD ID oidesc 0 27 20
Open Item Description
9) FIELD ID transtotal 0 50 0
Transaction Total Amount
10) FIELD ID transdisc 0 67 0
Transaction Discount Amount
11) TRANS END
12) TEXT 15 1 15 PRINT ALWAYS
Remittance for:
13) TEXT 15 42 7 LAST PAGE ONLY
Totals:
14) FIELD ID gttrans 15 50 0
Total Transaction Amounts
15) FIELD ID gtdisc 15 67 0
Total Discount Amounts
16) FIELD ID remitname 16 1 30
Remittance Name (Vendor)
17) TEXT 17 26 6 PRINT ALWAYS
Date:
18) FIELD ID sysdate 17 0 8
System Date
19) TEXT 17 50 13 LAST PAGE ONLY
Check Amount:
20) FIELD ID checkamnt 17 63 0
Check Amount
21) FIELD ID cnum 24 70 0
Check Number

PRINT FORM ALIGNMENT

This option prints the alignment of the chosen form.

This report prints the actual form you have created in the Forms Generator module. You may choose to print it on the actual form and test for alignment issues. You will be asked at the prompt to enter the form name you wish to align.

Your Printed Custom Form

This page intentionally left blank.

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