DATA PRO ACCOUNTING SOFTWARE, INC.

Advanced Accounting Software and Secure Internet Solutions

# Point of Sale

***with Electronic Bank Draft Capture and Cash Drawer Control***

***Part # 107***

MODULE OVERVIEW

### SYSTEM OVERVIEW
Simply stated, the purpose of a Point of Sale system is to record the sale of goods and generate a sales receipt at the time of sale. Normally, this type of transaction occurs in a retail environment where the customer is waiting with payment and **"goods in hand."**

The **Infinity POWER Point of Sal**e module is specifically designed to process these kinds of transactions efficiently and effectively; providing you with cash register management, credit card processing and sales analysis reporting. A virtually unlimited number of computers can be operated simultaneously on your network.

### RECORD A QUICK SALE
This option is one of two methods available in Point of Sale. It is designed for retailers with requirements for fast data entry or scanning of items at check out. All quantities default to one ***(1)*** so that if a bar code scanner is used, all that is necessary is to simply pass the item by the scanner.

### MULTIPLE PAYMENT TYPES
The **Point of Sale** module can process Cash, Check, Credit Card, Gift Certificate, Coupon, and other types of transactions including, if integrated with **Accounts Receivable,** charges to existing customers based on the terms set up on their account. There are ten ***(10)*** user-definable payment types available. You can also use up to three payment types for each transaction. Therefore, if a customer wanted to purchase **$100** worth of goods, they could pay **$20** in cash, write a check for **$50** and put the balance on their credit card.

### CREDIT CARD PROCESSING
By using the **Point of Sale** module, credit card payment types can be defined to automatically connect for credit card authorizations ***(Electronic Draft Capture).*** This information integrates directly as part of the POS program. The system can also facilitate the automatic transfer of these funds directly into a merchant's bank account within **48** hours.

This process streamlines a company's cash flow and automates the entire credit card processing cycle. You must have the Data Pro **DP/Charge Advanced Payment Server** ***(Part # 272)***, a **Payment Innovator's** Merchant ID and an Internet connection to process credit cards. These and a combination of other steps makes you eligible to become a **PCI-DSS** validated merchant.

### FULL INVENTORY INTEGRATION
The **Inventory Management** module provides full on-line interaction. This allows you to generate the appropriate **"3 of 9 format" (Code 39)** bar code price labels for your inventory. Based on your hardware setup, you can use a variety of bar code readers/scanners for data entry into the **Point of Sale** module. This includes **UPC** labels as well.

### CREDIT LIMIT OVERRIDE
The **Point of Sale** module, when integrated with the ***Advanced Security Administrator***, allows the control of which users are allowed to exceed the customer's credit limit and which users must have an **"authority user/password."** Therefore, store managers may control any exceptions in the system by requiring an **"override authority"** to be entered before allowing the transaction to continue. Likewise, a similar authority may be invoked to control which customers can charge to their account.

### SCHEDULED PAYMENTS
The **Point of Sale** module also allows you to track sales that require scheduled payments over time, such as monthly installments or **"layaways."** This option requires integration with the **Accounts Receivable** module.

### POINT OF SALE HARDWARE SUPPORT
Each computer can be transformed into a **"cash register"** by integrating a Cash Drawer, Credit Card Reader and/or a Bar Code Reader. The system supports a wide variety of Point of Sale hardware devices. **"Pre-Configured"** Point of Sale terminals and computers can be used as well.

### PASSWORDS
At your discretion, you can require **"register login"** with password protection to open any cash drawer. The module can generate a detailed audit trail showing every occurrence of a cash drawer opening, by whom, and for what purpose. These reports are helpful during the cash drawer reconciliation process.

### LAYAWAY CREDIT SALES
If your business permits periodic credit sales to customers, full integration is provided with the **Accounts Receivable** module. When integrated, you can maintain a normal **"Cash"** Customer database as well as one for your normal **"Credit"** Customers. This facilitates the convenience for **"Layaway"** sales transactions.

### MULTIPLE SALES RECEIPTS
The **Point of Sale** module provides several variations of the Sales Receipt. You have the ability to choose the format that best fits your business. The first set of file formats are designed to print on a continuous roll of paper, similar to an adding machine tape. You can also use carbonless two-part paper for credit card processing. The second set of formats are **"full page"** preprinted invoices. These are available in several styles to accommodate your specific needs. Check out the **DPA Forms web site** at **www.dpaforms.com** to review the variety of forms choices.

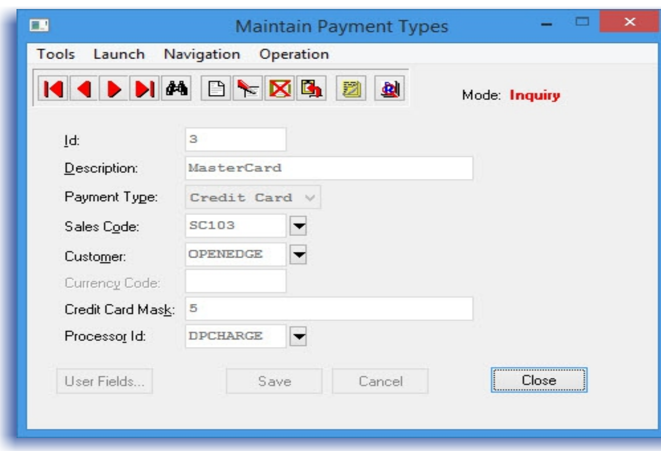
### QUICK LOOKUPS, ADDITIONS & CHANGES
When integrated with the **Accounts Receivable** and **Inventory Management** modules, information on Accounts Receivable agings, inventory detail and pricing are available with one keystroke. You can also quickly add or change customers and inventory items while using the **Point of Sale** module. Each Register can be setup with its own configuration for Bar Code Devices, Cash Drawers and Video Displays.

### TRANSACTIONS STORED BY REGISTER
All Point of Sale transactions are stored by Register, not salesman, allowing for multiple salesmen to work from a single terminal device while allowing a convenient method of checking drawers in and out of the system. Separate commission reports may be generated at any time for each salesman.

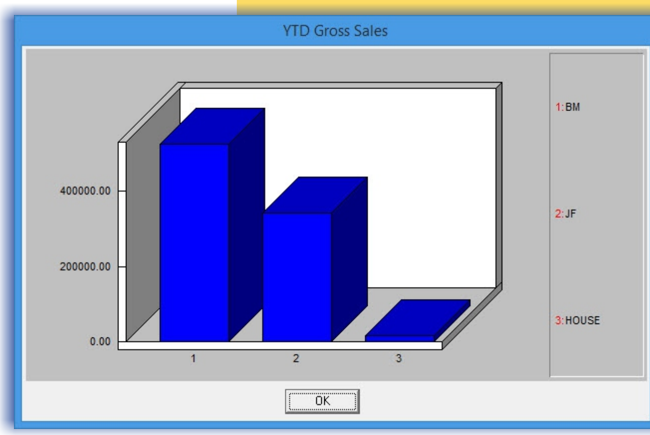
## Reports

- Invoices/Sales Receipts
- Register Summary by Payment Method
- Register Variance Report
- Sales Analysis by Day of the Week
- Daily, Weekly, Monthly and Annual Sales Journals
- Sales Journal by Salesman
- Sales Journal by Code
- Sales Tax Report
- Salesman Commission Report
- Salesman Ranking Report
- Salesman Trend Report
- Sales Code Trend Report
- Inventory Detail ***(Historical)*** By Salesman
- Sales Code Listing
- Sales Code Summary
- Salesman Listing
- Tax Rate Listing
- Deposit Register

*Go to next page for List of Features*



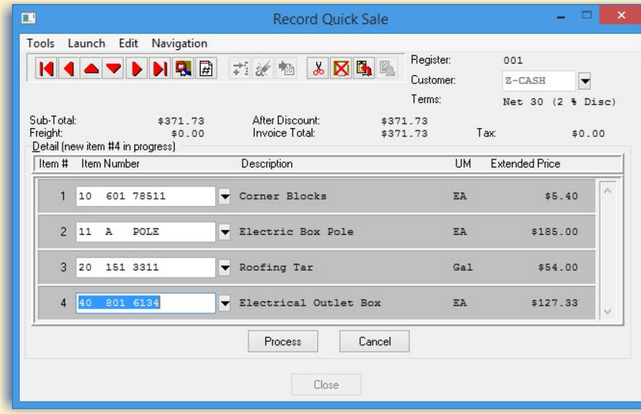

**Generate charts and graphs of net sales, trends, comparisons, rankings, etc.**



## Module Features

MODULE OVERVIEW

- Retail Invoicing, Credit Card Processing, Cash Drawer Management and Retail Display System.
- Operate virtually unlimited number of **"Registers"** with Cash Drawers.
- Optional Password Protection by Salesman when Opening a Cash Drawer ***(Complete Historical Audit Trail Showing each Drawer Opening by Salesman).***
- Allows **"One Time"** Customers as well as Repeat Customers through Accounts Receivable Interface.
- Allows **"Quick Add"** of New Customers.
- Allows **"Quick Add"** of New Inventory Items.
- Allows **"Quick Change"** of Customers.
- Allows **"Quick Change"** of Inventory Items.
- Allows User Configuration of Point of Sale Data Entry Screen.
- User Configurable Cash Drawer and External Display Unit for Sales Dollars.
- Supports Credit Cards as payment method on invoices and payments. This includes **MasterCard, VISA, American Express** and **Discover**.
- Requires **DP/Charge Advanced Payment Server (Part #272),** a **Payment Innovator's Merchant ID** and Internet access. Only customers using **Infinity POWER *(Version 7.5 and higher)*** are eligible to become **PCI-DSS** validated. **Any lower version of Infinity POWER is not PCI-DSS compliant.**
- Supports the **Payment Innovator's Managed Payer Data** feature whereby actual customer credit numbers are **not** stored in the **Infinity POWER** software on the merchant's local server but securely on the **Payment Innovator's** data vault. **Payment Innovators** provides a highly encrypted **"token"** which is stored in the merchant's **Infinity POWER** data files along with the expiration date of the credit card and billing address for use at the time of posting a deposit, payment and cycle invoice transaction.
- All credit card data entry may be done through special **"encrypted"** chip card readers sold by **Payment Innovators** to merchants so that no credit card information is ever captured at the merchant's PC without being fully encrypted first. This is the highest level of chip card protection available today.
- Only last **4** digits of Credit Card Number and Authorization Number is Printed on Invoices.
- Special **".text"** Sales Code allows users to enter up to ten **(10)** lines of free-form text on invoices anywhere during invoice data entry which will be printed on the customer's invoice form. This can include multiple instances within the same invoice. Additionally, predefined versions may be saved in advance for repetitive use ***(i.e. warranty statements, guarantees, promotional offers and more.)*** This information is also stored in a special detail file for future printing and access on demand.
- Rapid Data Entry for Sales Entry **(Invoicing).**
- Utilizes both Invoice and/or Cash Register Receipt for Customer Sales Documents.
- Optionally Allows Complete Data Entry via Bar Code Reader.
- Allows Price Overrides for Sale Price Items ***(Can be Restricted).***
- Utilizes Custom Price Plans for Promotional Sales Periods.
- On-Line Customer and Inventory Item Inquiries.
- Allows Scheduling of Payments ***(Up to 360 Payments per Sale).***
- Allows Returns to Stock - Including Restocking of Inventory.
- Provides Multi-State, Multi-County Tax Reporting With Break Down by Taxing Entity.
- Allows Sales Tax Break Point and Dual Tax Rates for Each County.
- Sales Tax Calculation by Invoice or by Line Item.
- Tracks Commissions by Salesman.
- Commissions Paid by Gross Billings with Commissions Based on Either Total Sale Price or Gross Profit Per Sale.
- Automatic Pricing Based on Quantity Breaks or by Price Levels.
- Discounts by Invoice Total or by Line Item.
- Handles Multiple Payment Types per Transaction.
- Allows Input of Cost of Sales for Non-Inventory Items.
- The sales tax update and report options allow sales classified as taxable, BUT applied to a zero tax rate, to be reported as non-taxable sales.
- The integrated Accounts Receivable module includes an automatic update feature for **Sales Tax Maintenance** with monthly updates for all **50** US states at **no additional charge**.
- Simultaneous Register balancing can occur.
- Check Reconciliation Integration in Master Configuration allows automatic update of deposits directly to the Check Reconciliation file.



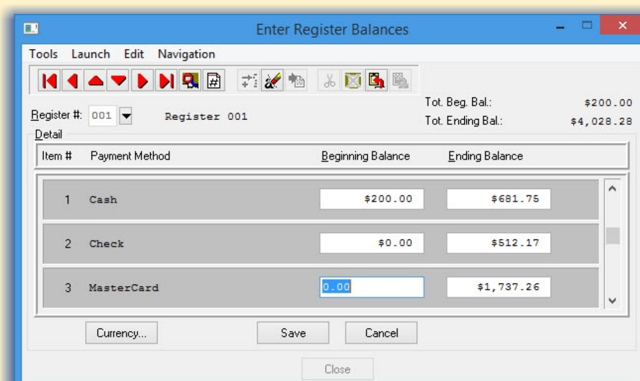

- **"Credit Limit Override"** allows control over which users are allowed to exceed the customer's credit limit and which users are not. Users must have an **"authority"** user/password. This feature is used in conjunction with the **Advanced Security Administrator** module purchased separately.
- Payment Allocations are included in the Sales Journal.
- Up to **5000** open items can be viewed in the Customer Inquiry.
- The Register Variance report reflects all payment types and requires the entry of the beginning and ending balance of all payment types.
- Prints Deposit Register on demand.
- Multiple Salesmen can work from a single Cash Drawer.
- **"Credit Hold"** Status Customers are not able to schedule payments or charge to their account.
- **"EFT,"** Electronic Funds Transfer for recording payments is available.
- The **"Print Deposit Slip"** option takes advantage of a LaserJet form from **DPA Forms (800-660-8605)** which features the printing of over **23** lines of deposit ticket items per page, numbers each deposit slip page, marks it as **"attached list"** and then continues to the next deposit slip until the entire deposit is detailed.
- Open Items posted from the **Point of Sale** module also show up on the Customer's account as paid when performing a Transaction Inquiry.

**SYSTEM INTEGRATION *(System Administrator Required)***

- Accounts Receivable
- Inventory Management
- General Ledger
- Check Reconciliation

**GRAPHS***

- Sales by Payment Method
- Sales Trend Graphs
- Comparison Graphs
- Salesman Ranking

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